

For Initial and Continuous Offer

Key Information Memorandum
& Common Application Form



BOB MUTUAL FUND

(Sponsor : Bank of Baroda)

105, Maker Chambers III, 10th Floor, Nariman Point, Mumbai 400 021

BOB
BOB BALANCE FUND
Open-ended Balance Scheme

BOB
GROWTH FUND
Open-ended Growth Scheme

SPONSOR

BANK OF BARODA
H.O. Mandvi, BARODA

TRUSTEES

BOB MUTUAL FUND
105, Maker Chambers III, 10th Floor,
Nariman Point, Mumbai 400 021

INVESTMENT MANAGER

BOB ASSET MANAGEMENT COMPANY LTD.
105, Maker Chambers III, 10th Floor,
Nariman Point, Mumbai 400 021
Tel: 2285 3323 -26, 2285 2161 Fax : 2288 0009
E-mail: bobamc@vsnl.com
website : www.bobmf.com

**Issue of Units of Rs. 10/- per Unit for cash during the
Initial Offer and at NAV based prices subsequently**

**Initial Offer opens on : 14th August, 2003
Initial Offer closes on : 3rd September, 2003**

The Offer Document sets forth concisely information about the Schemes that a prospective investor ought to know before investing. The Offer Document should be read in its entirety before making an application for respective Schemes and should be retained for future reference.

DISCLAIMER

The Schemes particulars have been prepared in accordance with Securities And Exchange Board of India (SEBI) (Mutual Funds) Regulations 1996, as amended till date and filed with SEBI and the Units being offered for public subscription have not been approved or disapproved by SEBI nor has SEBI certified the accuracy or adequacy of the Offer Document.

BOB MUTUAL FUND

Key Features	BOB Growth Fund	BOB Balance Fund
1. Type	Open ended Growth Fund	Open ended Balance Fund
2. Asset Allocation	75% to 100% =Equity related instruments 0% to 25% =Money Market Instruments & Debt Securities.	51% to 75% =Equity related instruments, 25% to 49% =Debt Securities & Money Market Instruments 0% to 15% =Securitized Debt.
3. Scheme Objective	To generate long-term capital appreciation from an actively managed portfolio and equity related securities.	To generate long-term capital appreciation along with stability through a well balanced portfolio of equity and debt.
4. Investment Horizon	Suitable to investors who seek to invest in equity securities.	Suitable for investors seeking long term capital appreciation and current income.
5. Net Asset Value	Calculated & declared on every Business Day	
6. Business Day	Any day other than a Saturday, Sunday or any day on which Banks/RBI in Mumbai or the National Stock Exchange or The Stock Exchange, Mumbai are not required or obliged by law or Executive Order to remain closed for business including the occasions when the functioning of Banks/RBI is affected due to a strike call made by a recognised Union/Management in any part of the country and a day on which the sale and redemption of units is suspended by the Trustees/AMC.	
7. Option	1) Growth Plan 2) Dividend Plan	
8. Default Option *	Growth	
9. Minimum Subscription	Rs.3000/- (in multiples of Rs.1000 thereafter)	
10. Entry Load ** (For Initial Offer)	For an amount of investment upto Rs.25 Lac	1.50%
	For an amount of investment above Rs. 25 Lac upto Rs. 1 Crore	1.00%
	For an amount of investment above Rs. 1 Crore	0.50%
11. Exit Load	NIL	
12. Redemption #	Within 3 Business Days	
13. Cut off time: Purchase Redemption	2.00 p.m.	
14. Systematic Investment Plan (SIP)	Monthly: Minimum Rs.5,00 + 6 month postdated cheque Quarterly: Minimum Rs.1,500 + 2 Quarter postdated cheque	
15. Systematic Withdrawal Plan (SWP)	Available	
16. Switch Facility	Available	
17. Tax Benefits	Tax free dividend, Capital Gains Tax and Indexation benefits.	
18. Investment by Religious & Charitable Trust @	Units of BOB Growth Fund & BOB Balance Fund are declared as Public Security.	
19. Nomination Facility	Available	
20. Recurring Expenses ***		
	Investment Management Expenses	1.25%
	Other recurring expenses	1.25%
	Total	2.50%

* In case, the investor has not selected the option/sub option for his investments, default option/sub option as prescribed in the offer document of the relevant scheme will be applied.

** The Trustees reserves the right to change/modify the load structure at a later date for the schemes.

*** Investors are requested to read the section on "Expenses" elsewhere in this application form. The recurring expenses indicated above may change subject to ceilings under the Regulation.

As per Regulations, the Fund shall dispatch redemption proceeds within 10 Business days of receiving the redemption request. Investors are advised to refer to the sections titled Suspension of Sale / Redemption / Switching options of the Units and Right to Limit Redemption

@ Government of Maharashtra has granted its approval to declare units issued under the above Schemes as "Public Security" under Mumbai Public Trust Act, 1950.

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1. RISK FACTORS

These risk factors may be peculiar to the Mutual Fund as well as that attendant with specific policies and objectives of the Schemes.

Standard Risk Factors

- i. Mutual funds and securities investments are subject to market risks and there is no assurance or guarantee that the objectives of the Mutual Fund will be achieved.
- ii. As with any investments in securities, the Net Asset Value (NAV) of the units of the Schemes can go up as well as down depending on the factors and forces affecting securities markets.
- iii. Past performance of the Sponsor/the Asset Management Company/Mutual Fund does not indicate the future performance of the Schemes of the Mutual Fund.
- iv. The names of the respective Schemes do not in any manner indicate either the quality of the Schemes, or their future prospects and returns.

Note:

- i. Investors in the Schemes are not being offered a guarantee or assured rate of return.
- ii. Prospective investors should refer to the Offer Document carefully and in its entirety and consult their legal, tax and financial advisers to determine possible legal, tax, financial or other consequences of subscribing, purchasing or holding units before making an application for units.
- iii. Any information or representation concerning BOB Mutual Fund or the schemes, which is inconsistent with what has been set out herein, is unauthorised.
- iv. Any change made in the Offer Document is subject to SEBI approval or approval of unit holders as may be prescribed under the SEBI Regulations from time to time.

BOB GROWTH FUND

(OPEN ENDED GROWTH SCHEME)

Highlights

- BOB Growth Fund is an open-ended growth scheme from BOB Mutual Fund (BOBMF)
- BOB Mutual Fund is sponsored by Bank of Baroda, one of the largest public sector banks of the country. BOB Asset Management Company Limited (BOBAMC) is the Investment Manager to the Scheme.
- The scheme is targeted for long-term capital appreciation through a well researched portfolio comprising of equity, equity related instruments and money market instruments.
- Transparency of operations i.e. daily determination of NAV, sale price, redemption price and full disclosure of investment portfolio periodically
- Tax benefits under the Income Tax Act, 1961, as amended from time to time.
- Choice of Growth Plan, Dividend Plan and Dividend Re-investment Plan
- Facility of Systematic investment and withdrawal available.
- Assured allotment to all applicants.

Scheme Specific Risk Factors

- i. All financial investments carry market and other risks and there is no assurance that the objectives of the scheme will be achieved.
- ii. The Sponsor is neither responsible nor liable for any loss resulting from the operation of the scheme beyond the initial contribution of Rs. 10 Lac made by it towards the corpus of the Fund.
- iii. The liquidity of the scheme's investments may be restricted by trading volumes, settlement periods and transfer procedures. In the event of inordinately large number of redemption requests or of a restructuring of the scheme's portfolio, the time taken by the BOBMF for redemption of BOB Growth Fund units may be adversely affected. Please see "Right to Limit Redemptions" of BOB Growth Fund as mentioned in clause 15(iv) herein below.
- iv. Subject to the availability and permissibility, the funds of the scheme may be deployed for derivative transactions, which may entail risks, which could limit any potential gain by, increase or decrease in value of the position hedged. Further, exposure to derivatives in excess of hedging requirements could lead to losses.
- v. Credit Risk: In simple terms this risk means that the issuer of a debenture/bond or a money market instrument may default on interest payment or even in paying back the principal amount on maturity. Even where no default occurs, the price of a security may go down because the credit rating of an issuer goes down. It must be however noted that where the scheme has invested in government securities, there is no credit risk in respect of the same.
- vi. Reinvestment Risk: This risk refers to the interest rate levels at which cash flows received from the securities in the scheme are reinvested. The additional income from reinvestment is the "interest on interest" component. The risk is that the rate at which interim cash flows can be reinvested may be lower than that originally assured.
- vii. Liquidity of the scheme may suffer if the guidelines issued by RBI or any other regulatory body applicable to liquid funds undergo any major changes.
- viii. Securities, which are not quoted on the stock exchanges, are inherently illiquid in nature and carry a larger amount of liquidity risks, in comparison to securities that are listed on the exchanges or offer other exit options to investors, including a put option. The AMC may choose to invest in unlisted securities that offer attractive yields. This may increase the risk of the portfolio
- ix. As zero coupon securities do not provide periodic interest payments to the holder of the security, these securities are more sensitive to changes in interest rate hence the risk of zero coupon securities is higher. The AMC may choose to invest in zero coupon securities that offer attractive yields. This may increase the risk of the portfolio
- x. From time to time and subject to the regulations, any unitholder or the Sponsor, investment companies of the Sponsor, funds managed by the Sponsor, their affiliates, associate companies, subsidiaries, the AMC and the Trustee Company may acquire a substantial portion of the units of the Scheme and collectively constitute a major investor in the scheme. Accordingly, redemption of units by such entities may have an adverse impact on the units of the scheme because the timing of such redemption may impact the ability of other unitholders to redeem their units.
- xi. The AMC, on behalf of the respective Plans, may also invest in Government Securities issued by G-7 nations and other Foreign Governments as and when permitted by the concerned regulatory authorities in India.
- xii. The Scheme may also invest in overseas financial assets as may be permitted by the concerned regulatory authorities in India. To the extent that the assets of the Scheme will be invested in securities dominated in foreign currencies, the Indian Rupee equivalent of the net assets, distributions and income may be adversely affected by changes in value of certain foreign currencies relative to the Indian Rupee. The repatriation of capital to India may also be hampered by changes in regulations concerning exchange controls or political circumstances as well as the application to it of other restrictions on investments.

BOB MUTUAL FUND

BOB BALANCE FUND (OPEN ENDED BALANCE SCHEME)

Highlights

- BOB Balance Fund is an open-ended Balance scheme from BOBMF.
- BOB Mutual Fund is sponsored by Bank of Baroda, one of the largest public sector banks of the country. BOB Asset Management Company Limited is the Investment Manager to the Scheme.
- The scheme is targeted for long term capital appreciation along with stability through a well Balance portfolio comprising of equity, equity related instruments, highly rated debt portfolio and money market instruments
- Transparency of operations i.e. daily determination of NAV, sale price, redemption price and full disclosure of investment portfolio periodically
- Tax benefits under the Income Tax Act, 1961 as amended from time to time.
- Choice of Growth Plan, Dividend Plan and Dividend Re-investment Plan
- Facility of systematic investment and withdrawal available
- Assured allotment to all applicants

Scheme Specific Risk Factors

- i. All financial investments carry market and other risks and there is no assurance that the objectives of the scheme will be achieved.
 - ii. The Sponsor is neither responsible nor liable for any loss resulting from the operation of the scheme beyond the initial contribution of Rs. 10 lac made by it towards the corpus of the Fund.
 - iii. The liquidity of the scheme's investments may be restricted by trading volumes, settlement periods and transfer procedures. In the event of inordinately large number of redemption requests or of a restructuring of the Scheme's portfolio, the time taken by the BOBMF for redemption of BOB Balance Fund may be adversely affected. Please see "Right to Limit Redemptions" of BOB Balance Fund as appearing in clause 15(iv) herein below.
 - iv. Subject to the availability and permissibility, the funds of the Scheme may be deployed for derivative transactions, which may entail risks, which could limit any potential gain by, increase or decrease in value of the position hedged. Further, exposure to derivatives in excess of hedging requirements could lead to losses.
 - v. The Scheme may also invest in overseas financial assets as may be permitted by the concerned regulatory authorities in India. To the extent that the assets of the Scheme will be invested in securities dominated in foreign currencies, the Indian Rupee equivalent of the net assets, distributions and income may be adversely affected by changes in value of certain foreign currencies relative to the Indian Rupee. The repatriation of capital to India may also be hampered by changes in regulations concerning exchange controls or political circumstances as well as the applicable restrictions on investments.
2. **DUE DILIGENCE BY THE ASSET MANAGEMENT COMPANY**
BOB Asset Management company Limited ("the AMC") has exercised due diligence while preparing the offer document of each scheme and has submitted a due diligence certificate in the prescribed format and the same has been reproduced in the full in the offer document of the schemes.

3. EXPENSES

(a) Unitholder Transaction Expenses or Load

- i) Maximum Sales Load imposed on purchases 7% (as percentage of NAV)
- ii) Maximum Redemption/Repurchase Load 7% (as percentage of NAV)

Note :

- 1) The difference between the repurchase price and the sale price of the Units shall not exceed 7% calculated on the Sale Price.
- 2) The actual sale/redemption load to be charged will be at such rates as may be decided by the Trustees from time to time, subject to maximum limits stated above.

(b) Initial Issue Expenses

- i) The total initial issue expenses charged to the Scheme will not exceed 1.50% of the initial resources raised under BOB Growth Fund and BOB Balance Fund. However, the said limit is subject to the following :

Amount of Investment	% of Initial Issue Expenses
For an amount of investment upto Rs. 25 Lac	1.50%
Thus for every Rs. 100 contributed by the investor, Rs. 98.50 will be available for investment by the scheme.	
For an amount of investment above Rs. 25 Lac upto Rs. 1 Crore	1.00%
Thus for every Rs. 100 contributed by the investor, Rs. 99.00 will be available for investment by the scheme.	
For an amount of investment above Rs. 1 Crore	0.50%
Thus for every Rs. 100 contributed by the investor, Rs. 99.50 will be available for investment by the scheme.	

Any excess beyond 1.5% shall be borne by the Asset Management Company.

The Fund will strive to keep the initial issue expense well below the maximum limit specified above. The fund estimates the initial issue expenses as follows :

Expenses	Estimated % of Amount mobilised
Advertisement & Publicity	0.25%
Commission and brokerage	0.75%
Printing & Postage charges	0.25%
Other Expenses	0.25%
Total	1.50%

- ii) Initial issue expenses for the schemes launched during last one fiscal year: The three schemes viz. BOB Income Fund, BOB Gilt Fund and BOB Liquid Fund were launched in the year 2002. All the Initial issue expenses for the same were borne by BOBAMC, details of which are as follows :

Expenses	BOB Income	BOB Gilt	BOB Liquid	(Rupees)
Advertisement and publicity	169518.58	169518.58	169518.59	
Commission and brokerage	462661.20	384175.76	34100.00	
Printing and postage	919894.21	919894.21	919894.21	
Other expenses	1550002.23	1549455.22	1548948.21	
Total	3102076.22	3023043.77	2672461.01	

BOB MUTUAL FUND

(c) Ongoing basis

For ongoing subscriptions, units will be offered to investors at NAV based prices. Subscription requests received on any working day will be priced at applicable NAV.

A maximum entry load of 2.5% of the applicable NAV for purchase of Units on an ongoing basis will be charged to the Unitholders. Current entry load is 1.5% of the applicable NAV. At present there is no exit load. Subject to regulations, the Trustees of BOBMF have the right to change/modify the load structure, with prospective effect, at a later date. Any change in the load structure will be applicable to all prospective investments. The applicable load as a percentage of NAV will be added to NAV to calculate sale price and will be subtracted from NAV to calculate repurchase price. This is explained as follows :

Sale price = Applicable NAV (1+ Sales Load, if any)

Repurchase price = Applicable NAV (1- Exit Load, if any).

If the applicable NAV is Rs. 10; sales/entry load is 2% and the exit/repurchase load is 2% then sales price will be Rs. 10.20 and the repurchase price will be Rs. 9.80

d) Contingent Deferred Sales Load (CDSL)

Under the Regulations, the Fund can charge CDSL to Unitholders exiting from the Schemes within 4 years of entry (up to 4% for redemptions in the first year, up to 3% for redemptions in the 2nd year, up to 2% for redemptions in the 3rd year and up to 1% for redemptions in the 4th year). The CDSL is intended to enable the AMC to recover expenses incurred for the promotion or propagation of the Scheme which otherwise the Unitholders may have had to bear, had it been a Load Scheme. Under the Schemes, the AMC reserves the right to charge CDSL when the units are redeemed either by redemption or by switching from one option to the other as permitted by the Regulations. At present there is no CDSL. However the AMC reserves the right to charge / change CDSL at a later date, which shall be applicable on prospective investment only. The investors will be advised of charge/change of CDSL by the AMC through Press Release or advertisement in the newspaper. The AMC will also inform the Investor Service Centres about the introduction or change in CDSL. The applicable charge shall also be disclosed on the Account Statement issued to Investors, after introduction of such change.

e) Use of Load

All the load (including CDSL) will be used, in whole or in part, by BOBAMC for providing distribution and redemption related services to the Schemes including expenses relating to the sale, promotion and marketing of the Units, payments to agents/brokers for their services in connection with the distribution of the Units, postage, application processing, disseminating NAV related information etc. All loads for the Schemes shall be maintained in a separate account. Excess sales/ redemption load collected from ongoing sales/redemption/repurchase may be returned to the Schemes, whenever felt appropriate by BOBAMC.

f) Fees

Investment management fees charged by BOBAMC shall be 1.25% of the average weekly net asset for net assets upto Rs. 100 Crore.

Further under SEBI Regulations for schemes launched on a "no load" basis, the AMC is entitled to collect an additional management fee not exceeding 1% of the weekly average net assets outstanding in each financial year. As and when additional management fees are collected the same shall be chargeable till the actual initial issue expenses borne by the AMC limited to the maximum extent of 6% of initial mobilisation are recovered. The AMC may at its sole discretion from time to time charge fees lower than the prescribed rate. The AMC may also charge further fees as may be permitted from time to time under Regulations.

g) The total ongoing recurring expenses permitted by SEBI are as follows :

On the first Rs. 100 Crore	:	2.50% of the average weekly net assets outstanding during the accounting year.
On the next Rs. 300 Crore	:	2.25% of the average weekly net assets outstanding during the accounting year.
On the next Rs. 300 Crore	:	2.00% of the average weekly net assets outstanding during the accounting year.
On the balance	:	1.75% of the average weekly net assets outstanding during the accounting year.

The Fund will strive to reduce the level of expenses so as to keep them well within the maximum limits allowed by SEBI. Presently the Fund estimates the recurring expenses as follows:

Investment Management & Advisory Fee	1.25%
Marketing & Selling Expenses including Agents Commission	0.60%
Custodian & Registrar & Transfer Agent Fee	0.30%
Other Expenses *	0.35%
Total	2.50%

* Other Expenses includes:

- Costs related to investor communications
- Cost of providing account statements and dividend/ redemption /repurchase warrants
- Costs of Statutory Advertisements
- Other miscellaneous Expenses

The expenses as aforesaid are subject to inter change and may increase/decrease as per actual and/or any change in the regulations that takes place from time to time. The purpose of above table is to assist the investor in understanding the various costs and expenses that an investor in the Schemes would have to bear directly or indirectly. The above estimates have been made in good faith as per information available to the AMC and the total expenses may vary from the estimates. The total expenses of the Schemes including the investment management and advisory fee shall be within the limits stated in SEBI Regulation 52(6).

4. CONDENSED FINANCIAL INFORMATION

a) BOB ELSS'95 :

Date of allotment			31.03.1995
Historical Per Unit Statistics	2000-2001	2001-2002	2002-2003
NAV at the beginning of the year (Rs.)	9.94 (06.04.2000)	6.71 (04.04.2001)	7.48 (03.04.2002)
Net Income per unit (Rs.)	(3.93)	0.51	(0.44)
Dividends	Nil	Nil	Nil
Transfer to reserves (if any)	Nil	Nil	Nil
NAV at the end of the year (Rs.)	6.87	7.40	Nil
Annualised return (%) (Compounded)	(6.07)	(4.21)	(4.38)
BSE Sensex CAGR (%)	1.68	0.89	(0.84)
Net Assets at the end of period (Rs. Crore)	15.21	15.57	13.52
Ratio of recurring expenses to average net assets	2.35%	2.41%	2.42%

BOB MUTUAL FUND

b) BOB ELSS'96 :

Date of allotment			31.03.1996
Historical Per Unit Statistics	2000-2001	2001-2002	2002-2003
NAV at the beginning of the year (Rs.)	17.27	9.91	10.87
	(03.04.2000)	(02.04.2001)	01.04.2002)
Net Income per unit (Rs.)	(7.06)	0.57	(1.24)
Dividends	10%	Nil	Nil
Transfer to reserves (if any)	Nil	Nil	Nil
NAV at the end of the year (Rs.)	10.19	10.23	9.57
Annualised return (%) (Compounded)	5.69*	5.48*	3.32*
BSE Sensex CAGR (%)	1.37	0.50	(1.41)
Net Assets at the end of period (Rs. Crore)	4.06	2.13	1.70
Ratio of recurring expenses to average net assets	2.45%	2.44%	2.28%

* Considering dividend declared during the years

c) BOB ELSS'97

Date of allotment			31.03.1997
Historical Per Unit Statistics	2000-2001	2001-2002	2002-2003
NAV at the beginning of the year (Rs.)	11.89	8.04	10.28
	(06.04.2000)	(04.04.2001)	(03.04.2002)
Net Income per unit (Rs.)	(5.22)	2.25	(1.37)
Dividends	Nil	Nil	Nil
Transfer to reserves (if any)	Nil	Nil	Nil
NAV at the end of the year (Rs.)	8.12	10.23	8.92
Annualised return (%) (Compounded)	(2.82)*	1.98*	(0.47)*
BSE Sensex CAGR (%)	1.76	0.64	(1.61)
Net Assets at the end of period (Rs. Crore)	0.95	1.08	0.85
Ratio of recurring expenses to average net assets	2.32%	2.38%	2.45%

* Considering dividend of 8% declared in March '2000

d) BOB INCOME FUND

Date of allotment			21.03.2002
Historical Per Unit Statistics		2001-2002	2002-2003
NAV at the beginning of the year (Rs.) (Dividend Plan)		-	10.0416
(Growth Plan)		-	10.0416
Net Income per unit (Rs.)		0.039	0.86
Dividends		Nil	Nil
Transfer to reserves (if any)		Nil	Nil
NAV at the end of the year (Rs.) (Dividend Plan)		10.0394	10.6504
(Growth Plan)		10.0394	10.6497
Annualised return (%) (Compounded)			
(Dividend Plan)		0.39#	6.32
(Growth Plan)		0.39#	6.08
CRISIL Composite Bond Fund Index		N.A.	N.A.
Net Assets at the end of period (Rs. Crore)		8.22	8.20
Ratio of recurring expenses to average net assets		0.04%**	2.22%

** The recurring expenses are for a period starting from 25/03/2002 to 31/03/2002

Not annualised since the scheme in existence for less than one year.

BOB INCOME FUND – (Short Term Plan)

Date of allotment			5.12.2002
Historical Per Unit Statistics			2002-2003
NAV at the beginning of the year (Rs.) (Dividend Plan)			-
(Growth Plan)			-
Net Income per unit (Rs.)			0.242
Dividends			Nil
Transfer to reserves (if any)			Nil
NAV at the end of the year (Rs.) (Dividend Plan)			10.2257
(Growth Plan)			10.2257
Annualised return (%) (Compounded)			
(Dividend Plan)			2.26#
(Growth Plan)			2.26#
CRISIL Composite Bond Fund Index			
Net Assets at the end of period (Rs. Crore)			59.93
Ratio of recurring expenses to average net assets			0.32%**

** The recurring expenses are for a period starting from 5/12/2002 to 31/03/2003

Not annualised since the plan is in existence for less than one year.

BOB MUTUAL FUND

e) BOB GILT FUND

Date of allotment		21.03.2002
Historical Per Unit Statistics	2001-2002	2002-2003
NAV at the beginning of the year (Rs.) (Dividend Plan)	-	10.0337
(Growth Plan)	-	10.0337
Net Income per unit (Rs.)	0.029	0.138
Dividends	Nil	Nil
Transfer to reserves (if any)	Nil	Nil
NAV at the end of the year (Rs.) (Dividend Plan)	10.0320	10.1063
(Growth Plan)	10.0320	10.1049
Annualised return (%) (Compounded)		
(Dividend Plan)	0.32#	1.02
(Growth Plan)	0.32#	1.03
I Sec Mi-BEX		N.A.
Net Assets at the end of period (Rs. Crore)	7.61	12.13
Ratio of recurring expenses to average net assets	0.03%**	1.54%

** The recurring expenses are for a period starting from 25.03.2002 to 31.03.2002

Not annualised since the scheme in existence for less than one year.

f) Scheme: BOB LIQUID FUND

Date of allotment		21.02.2002
Historical Per Unit Statistics	2001-2002	2002-2003
NAV at the beginning of the year (Rs.) (Dividend Plan)	-	10.0171
(Growth Plan)		10.0761
Net Income per unit (Rs.)	0.068	0.725
Dividends	0.53%	0.75%
Transfer to reserves (if any)	Nil	Nil
NAV at the end of the year (Rs.) (Dividend Plan)	10.0152	10.6915
(Growth Plan)	10.0741	10.8148
Annualised return (%) (Compounded)		
(Dividend Plan)	0.68*#	7.97*
(Growth Plan)	0.74*#	7.93*
CRISIL Liquid Fund Index		N.A.
Net Assets at the end of period (Rs. Crore)	43.05	81.84
Ratio of recurring expenses to average net assets	0.03%**	0.83%

* Considering dividend declared during the years

Not annualised since the scheme in existence for less than one year.

** The recurring expenses are for a period starting from 25/03/2002 to 31/03/2002

Condensed Financial Information (Unaudited) for the period 01.04.2003 to 16.07.2003	BOB ELSS '95	BOB ELSS '96	BOB ELSS '97
NAV at the beginning of the year (Rs.) (01-4-2003)	6.99	9.57	8.92
Net Income per unit (Rs.)	—	—	—
Dividends	—	—	—
Transfer to reserves (if any)	—	—	—
Net Assets at the end of period (Rs. Crore)	14.33	1.84	0.94
NAV as on 16-07-2003 (Rs.)	9.44	13.04	11.89
CAGR (%) (Compounded)	(0.69)	6.70*	3.86*
BSE Sensex CAGR (%) (16-07-2003)	1.61	1.38	1.63

*Considering dividend paid by the scheme

	BOB Income Fund	BOB Gilt Fund	BOB Liquid Fund	BOB Income Fund (Short Term Plan)
NAV at the beginning of the year (Rs.) (01-04-2003)				
(Dividend Plan)	10.6519	10.1165	10.6934	10.2278
(Growth Plan)	10.6513	10.1150	10.8168	10.2278
Net Income per unit (Rs.)	—	—	—	—
Dividends	—	—	0.0750	—
Transfer to reserves (if any)	—	—	—	—
Net Assets at the end of period (Rs. Crore)	12.27	10.37	104.04	10.37
NAV as on 16-07-2003 (Rs.) (Dividend Plan)	10.8030	10.3430	10.8670	10.4477
(Growth Plan)	10.8024	10.3415	10.9924	10.4092
CAGR (%) (Compounded) (Dividend Plan)	6.03	2.59	7.01*	4.48#
(Growth Plan)	6.02	2.58	6.99	4.09#
CRISIL Composite Bond Fund Index	—	—	—	10.40

* Considering dividend paid by the scheme

Not annualised since the plan is in existence for less than one year.

BOB MUTUAL FUND

5. CONSTITUTION OF THE MUTUAL FUND

BOB Mutual Fund has been established and set up as a Trust under the Indian Trusts Act, 1882 by Bank of Baroda (Sponsor) and registered with SEBI. The objective of establishing BOBMF is to undertake Mutual Fund business as permitted by relevant regulatory authority.

The functions and responsibilities of various constituents of BOBMF namely Sponsor, Trustees, Asset Management Company and Custodian are as under :

(i) Sponsor - Bank of Baroda

Bank of Baroda, a Body Corporate constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 and having its Head office at Mandvi, Baroda and Central Office at Baroda Corporate Centre, C-26, G-Block, Bandra-Kurla Complex, Bandra (East) Mumbai - 400 051, is the Settlor of BOBMF. The Sponsor has contributed a sum of Rs. 10 Lac towards setting-up of BOBMF. The Sponsor is not responsible or liable for any loss resulting from the operation of the Schemes beyond the initial contribution of the said sum of Rupees Ten Lac made by it towards setting up of BOB Mutual Fund.

Bank of Baroda was established in July 1908 by visionary Maharaja - Sir Sayajirao Gaikwad III. During the period since inception, it has always maintained its practice of sound value based banking to emerge as one of the premier public sector banks of the country today. It has a track record of uninterrupted profits since the inception in 1908. The financial strength of the Bank and its long traditions of efficient customer service are drawn substantially from the extensive reach of its 2,641 strong branch network (as of 31.03.2002) covering almost every State and Union Territory in the Country. The Bank is also one of the few Indian Banks with a formidable presence overseas with 38 branches. Thus, the total branch network is 2753 as at 31.03.2003

(ii) Board of Trustees

The Board of Trustees will supervise the functions of Asset Management Company and the Trustees shall ensure that the AMC complies with the SEBI (Mutual Funds) Regulations, 1996. The address of BOB Mutual Fund is as under:

105, Maker Chambers III, 10th floor, Nariman Point, Mumbai 400 021.

BOARD OF TRUSTEES

Name	Occupation	Residential Address	Directorship
R. L. Baxi	Retired General Manager New India Assurance Company Ltd.	C – 23/24, Modinagar Adarsh Co-op Society, Off Mathuradas Road, Kandivali (West), Mumbai - 400 067	GIC Housing Finance Ltd. GIC AMC Ltd.
Arun C. Vakil	Economist, Consultant	14/B, 96 – Kalpana Co-op. Hsg. Soc., Marine Lines, Mumbai – 400 002	Indo-American Society
R.V. Iyer	General Manager (Recy., MA & Legal) Bank of Baroda, Central Office, Mumbai	15/87, Dharmakrupa, Garodianagar, Ghatkopar (East), Mumbai – 400 077	BOB Capital Markets Ltd.
V. H. Bhatia	Retired General Manager Bank of Baroda	101, Cypress Woods, 1 st Floor, 16 Road, near Shivsagar, Bandra (W), Mumbai 400 050	Nil

Rights, Duties and Responsibilities of the Trustees

As per the Trust Deed and the SEBI (Mutual Funds) Regulations, 1996, the Trustees have several rights, duties and responsibilities including the following :

- (a) In carrying out his responsibilities as a member of the Board of Trustees of BOBMF, the individual trustee shall maintain an arm's length relationship with other companies or institutions or financial intermediaries or any body corporate with which he may be associated in any capacity.
- (b) A member of the Board of Trustees shall not participate in the meetings of the Board of Directors of BOB Asset Management Company Ltd. or in any decision making process in respect of any investments in which he may be deemed to be interested.
- (c) All the Trustees shall furnish to the Board of Trustees or Trustee Company particulars of interest which he may have in any other Company, or institution or financial intermediary or any corporate by virtue of his position as director, partner or with which he may be associated in any other capacity.
- (d) The Trustees shall take into their custody or under their control all the capital and other property of the Schemes of BOBMF and shall hold it in trust for the Unitholders.
- (e) The Trustees shall ensure that BOBAMC has :
 - (1) Systems in place for back office, dealing room and accounting
 - (2) Appointed key personnel including fund manager(s) for the Schemes and submitted their bio-data, which shall contain their educational qualifications and past experience in the securities market with the Trustees, within fifteen days from their appointment.
 - (3) Appointed auditors to audit its accounts
 - (4) Appointed compliance officer to comply with regulatory requirement and to redress investor complaints.
 - (5) Appointed registrars and laid down parameters for their supervision.
 - (6) Prepared compliance manual and designed internal control mechanisms including internal audit systems.
 - (7) Specified norms for appointment of brokers and marketing agents.
- (f) The trustees shall supervise the collection of any income due to be received by the Trust or any scheme thereunder and for claiming any refund of taxes and shall hold any income received in trust for the Unit holders in accordance with the Trust Deed and the guidelines issued by SEBI from time to time.
- (g) It shall be the duty of the trustees to act in the best interest of unitholders and provide or cause to be provided to the unitholders and SEBI such information as may be required by the unitholders and SEBI from time to time.
- (h) The trustees shall take reasonable care to ensure that the funds under the respective schemes are managed by the AMC in accordance with the Trust Deed and SEBI regulations.
- (i) The trustees may dismiss the AMC under certain specific events only in accordance with SEBI Regulations.
- (j) The trustees are required to appoint a custodian and are responsible for the supervision of its activities in relation to the Mutual Fund and are required to enter into a Custodian Agreement with the custodian for this purpose.
- (k) The trustees shall ensure that the transactions concerning the fund are in accordance with the Trust Deed and the Regulations.
- (l) The Trustees shall not acquire or allow the Asset Management Company to acquire any asset out of Trust Fund, which involves assumption of unlimited liability or results in encumbrance of Trust Fund.
- (m) The Trustees shall be bound to make such disclosures to unitholders as are essential in order to keep them informed about any information which may have an adverse bearing on their investments.
- (n) The Trustees shall abide by the code of conduct specified in the Regulations.
- (o) The Trustees may, with the prior approval of SEBI and the unitholders (in case the interest of the unitholders is affected), amend the Trust Deed.

BOB MUTUAL FUND

- (p) The Trustees will call for a meeting of the unitholders of the Schemes, as required by the Regulations for the time being in force, whenever it is required by SEBI to do so in the interest of the unitholders or if the Trustees determine to modify the schemes or prematurely redeem the units or wind up the schemes.
- (q) If any difficulty arises in giving effect to the provisions of the schemes, the trustees may do anything not inconsistent with such provisions, subject to the Regulations, which appear to them to be necessary, desirable or expedient, for the purpose of removing such difficulty.

6. INVESTMENT OBJECTIVES AND POLICY

BOB GROWTH FUND

Fundamental Attributes

Following are the fundamental attributes of BOB Growth Fund

Type of Scheme Open Ended Growth Scheme

Investment Objective The investment objective of BOB Growth Fund is to provide long term capital appreciation through a well researched portfolio comprising of equity, equity related instruments, money market instruments and debt securities.

Investment Pattern

Under normal circumstances, the broad investment pattern will be as under :

Instruments	% of Assets	Risk Profile
Equity, Equity related instruments	75% to 100%	Medium to High
Money Market Instruments & Debt Securities	0% to 25%	Low

In case the asset allocation goes 5% above or below the above mentioned investment pattern, a review/rebalancing of the portfolio will be considered.

BOB BALANCE FUND

Fundamental Attributes

Following are the Fundamental Attributes of BOB Balance Fund

Type of Scheme Open Ended Balance Scheme

Investment Objective The investment objective of BOB Balance Fund is to provide long term capital appreciation along with stability through a well Balance portfolio comprising of equity, equity related instruments, highly rated debt portfolio and money market instruments.

Investment Pattern

Under normal circumstances, the broad investment pattern will be as under:

Instruments	% of Assets	Risk Profile
Equity, Equity related instruments	51% to 75%	Medium to High
Debt Securities & Money Market Instruments	25% to 49%	Low to Medium
Securitized Debt	0-15%	Low to Medium

In case the asset allocation goes 5% above or below the above mentioned investment pattern, a review/rebalancing of the portfolio will be considered.

Investment Strategy

(A) BOB GROWTH FUND

- The corpus of the Scheme will be invested primarily in equity shares & equity related instruments like fully/partly convertible debentures, convertible warrants, etc. A certain portion of corpus may also be invested in money market instruments and debt securities.
- The Scheme may invest in Units of an Equity/Balance/growth Scheme managed by BOBAMC or of any other Mutual Fund without charging any Investment Management Fee provided that aggregate inter-scheme investment made by all Schemes under the management of BOBAMC or in Schemes under the management of any other asset management company shall not exceed 5% of the net asset value of all the Schemes of BOBMF.
- The investment in Mutual Fund Units will not exceed 5% of the assets of BOB Growth Fund. Such investment may be made in order to achieve the Investment Objective of BOB Growth Fund.
- BOBAMC may also invest in Units of BOB Growth Fund upto a maximum extent of Rs. 5 Crore, during initial offer period and on an ongoing basis. However, no investment management fee shall be charged by BOBAMC on such investment.
- Investment may also be made in such other instruments as may be permitted in future by SEBI or any other regulatory authority.
- In order to generate additional non-fund based income for the Scheme, the Fund may enter into underwriting commitments for primary market issues. BOBMF may obtain the necessary registration under SEBI (Underwriters) Rules & Regulations, 1993, and all other requisite rules and regulations in force in that behalf from time to time.

(B) BOB BALANCE FUND

- The corpus of the Scheme will be invested primarily in equity shares & equity related instruments like Fully/Partly Convertible Debentures, preference shares, highly rated fixed income instruments, PSU bonds, central and state government securities, etc. A certain portion of corpus may also be invested in money market instruments.
- The Scheme may invest in Units of an Equity/Balance/growth Scheme managed by BOBAMC or of any other Mutual Fund without charging any Investment Management Fee provided that aggregate inter-scheme investment made by all Schemes under the management of BOBAMC or in Schemes under the management of any other asset management company shall not exceed 5% of the net asset value of all the Schemes of BOBMF.
- The investment in Mutual Fund Units will not exceed 5% of the assets of BOB Balance Fund. Such investment may be made in order to achieve the Investment Objective of BOB Balance Fund.
- BOBAMC may also invest in Units of BOB Balance Fund upto a maximum extent of Rs. 5 Crore, during initial offer period and on an ongoing basis. However, no investment management fee shall be charged by BOBAMC on such investment.
- The Scheme shall not invest more than 15% of its NAV in debt instruments issued by a single issuer which are not rated below investment grade by a credit rating agency authorised to carry out such activity under SEBI act. Such investment limit may be extended to 20% of the NAV of the Scheme with prior approval of the Trustees and the Board of BOBAMC. Provided that such limit shall not be applicable for investment in government securities and money market instruments.
- The scheme shall not invest more than 10% of its NAV in unrated debt instruments issued by a single issuer and the total investment in such instruments shall not exceed 25% of the NAV of the Scheme. All such investments shall be made only with the prior approval of the Trustees and the Board of BOBAMC.
- Investment may also be made in such other instruments as may be permitted in future by SEBI or any other regulatory authority.
- In order to generate additional non-fund based income for the Scheme, the Fund may enter into underwriting commitments for primary market issues. BOBMF may obtain the necessary registration under SEBI (Underwriters) Rules & Regulations, 1993, and all other requisite rules and regulations in force in that behalf from time to time.

BOB MUTUAL FUND

D) GENERAL

- a. The investment will be made through public offerings, as well as secondary market purchases, private placements, right offers (including renunciation) and negotiated deals. The securities could be listed, unlisted, privately placed, secured/unsecured, rated/unrated of any maturity (as per schemes' objectives).
- b. On occasions, if deemed appropriate, the Scheme may also participate in auction of Government Securities. The Mutual Fund will seek to underwrite issuance of Government Securities if and when permitted by SEBI/RBI and subject to the prevailing rules and regulations specified in this respect and may also participate in their auction from time to time.
- c. Investments made by the Schemes would be in accordance with the features of the Schemes and provisions of SEBI Regulations.
- d. The Schemes may invest in Units of a Gilt/Income/Liquid Scheme (as applicable) managed by BOBAMC or of any other Mutual Fund without charging any Investment Management Fee provided that aggregate inter-scheme investment made by all Schemes under the management of BOBAMC or in Schemes under the management of any other asset management company shall not exceed 5% of the net asset value of all the Schemes of BOBMF.
- e. The investment in Mutual Fund Units will not exceed 5% of the assets of the respective Schemes. Such investment may be made in order to achieve the Investment Objective of respective schemes.
- f. BOBAMC may also invest in Units of BOB Gilt Fund/BOB Liquid Fund/BOB Income Fund upto a maximum extent of Rs. 5 Crore per scheme, on an ongoing basis. However, no investment management fee shall be charged by BOBAMC on such investment.
- g. Investment may also be made in such other instruments as may be permitted in future by SEBI or any other regulatory authority.
- h. The AMC retains the flexibility to invest across all the securities/instruments in debt and money market.
- i. In order to generate additional non-fund based income for the Scheme, BOBMF may enter into underwriting commitments for primary market issues. The BOBMF may obtain the necessary registration under SEBI (Underwriters) Rules & Regulations, 1993, and any other regulations in force in future.

Investment in Overseas Financial Assets

The Scheme may, with the approval of SEBI as appropriate, invest in ADRs/GDRs as provided in SEBI circular No. MFD/CIRNo.5/062/99 dated September 30, 1999 and any subsequent instructions or guidelines that may be issued by SEBI in this regard. The Scheme may also invest in overseas financial assets as and when permitted for investment by mutual funds by the concerned regulatory authorities in India. To the extent that the assets of the Scheme will be invested in securities dominated in foreign currencies, the Indian Rupee equivalent of the net assets, distributions and income may be adversely affected by changes in value of certain foreign currencies relative to the Indian Rupee. The repatriation of capital to India may also be hampered by changes in regulations concerning exchange controls or political circumstances as also the application of other restrictions on investments.

The Mutual Fund, will apply to SEBI and RBI for permission to invest in Securities overseas in conformity with the guidelines, rules and regulations as may be announced by RBI/SEBI. The Mutual Fund will seek permission to invest in Government Securities issued by G-7 Nations, and other Foreign Governments, provided that such securities are considered as Investment grade and provided RBI permits such investments under the guidelines for mutual funds. To the extent that the assets of the Schemes will be invested in securities denominated in foreign currencies, the Indian Rupee equivalent of the net assets, distributions and income may be adversely affected by changes in the value of certain foreign currencies in relation to Indian Rupee. The repatriation of capital to India may also be hampered by changes in regulations concerning exchange controls or political circumstances as well as the application to it of other restrictions on investments.

Investment Restrictions

- a) The Mutual Fund will, for securities purchased in the non-depository mode get the securities transferred in the name of the Mutual Fund on account of the Schemes, wherever the investments are intended to be of a long term nature.
- b) BOBMF under all its Schemes (including the present Schemes) will not own more than 10% of any company's paid up capital carrying voting rights.
- c) BOBMF shall not make any investments in any un-listed securities of associate or group companies of the Sponsors nor will it make investments in privately placed securities issued by associate or group companies of the Sponsors.
- d) The aggregate investment by the Schemes in the listed securities of group companies of the Sponsor shall not exceed 25% of the net assets of the Schemes.
- e) The Schemes shall not invest more than 10 % of its NAV in the equity shares or equity related instruments of any company.
- f) The Schemes shall not invest more than 5% of its NAV in the unlisted equity shares or equity related instruments.
- g) The Schemes shall not invest more than 15% of its NAV in debt instruments issued by a single issuer which are not rated below investment grade by a credit rating agency authorised to carry out such activity under SEBI act. Such investment limit may be extended to 20% of the NAV of the Schemes with prior approval of the Trustees and Board of BOBAMC. Provided that such limit shall not be applicable for investment in government securities and money market instruments. Provided further that investment within such limit can be made in mortgage backed securitised debt, which are rated not below investment grade by a credit rating agency, registered with SEBI.
- h) The Schemes shall not invest more than 10% of its NAV in unrated debt instruments issued by a single issuer and the total investment in such instruments shall not exceed 25% of the NAV of the Schemes. All such investments shall be made only with prior approval of the Trustees and the Board of BOBAMC.
- i) Debentures irrespective of any residual maturity period (above or below 1 year) shall attract the investment restrictions as applicable for debt instruments as specified under Clauses 1 and 1A of Seventh Schedule to SEBI (Mutual Funds) Regulations 1996.
- j) All investment restrictions shall be applicable at the time of making investment.
- k) Apart from the investment restrictions prescribed under SEBI (MF) Regulations, the Fund has laid investment restriction that exposure to any industry, as classified by BOBAMC, should be limited to 15% of aggregate net assets value of all the schemes taken together, subject to a limit of 25% of net assets of individual scheme. This restriction shall be applicable at the time of making investment. There can be no assurance that the investment objective of the Schemes will be achieved. The investment objectives and policies stated above are in conformity with the provisions of the existing SEBI Regulations, Trust Deed, Investment Management Agreement, Memorandum and Articles of Association of BOBAMC.

Changes in Investment Strategy :

It shall be clearly understood that the investment strategy referred to above is not absolute and it may vary substantially depending upon the perception of the capital market taking into account the factors prevailing at the material time, potential for growth etc. the intent being to protect the Unitholders' interests. In situation of extreme volatility or when in the opinion of the Asset Management Company, equities or debt do not offer appropriate opportunities, the allocation to equities or debt may be reduced. The Trustees may, from time to time, at their absolute discretion review and modify the investment strategy, provided such modification is in accordance with SEBI Regulations.

BOB MUTUAL FUND

Terms of the Scheme(s)

The nature and duration of the Schemes, provision for repurchase, Schemes's expenses and fees, as stated in clause 8, 16 and 3 of this Offer Document will form part of Fundamental Attributes of the Scheme.

The Trustees shall obtain the consent of the Unitholders.

- Whenever required to do so by SEBI in the interest of the unitholders; or
- Whenever required to do so on the requisition made by three fourths of the unitholders of the Schemes; or when the majority of the trustees decide to wind up or prematurely redeem the units.

The Trustees shall ensure that no change in the fundamental attributes of the Schemes or the trust or fees and expenses payable or any other change which would modify the Schemes and affects the interest of unitholders, shall be carried out unless:

- A written communication about the proposed change is sent to each unitholder and an advertisement is given in one English daily newspaper having nationwide circulation as well as in a newspaper published in the language of the region where the Head Office of the mutual fund is situated; and
- The unitholders are given an option to exit at the prevailing Net Asset Value without any exit load.

Investment of Subscription Money

The Schemes may invest subscription money received from the public in money market instruments including fixed deposits with Banks during the Initial Offer Period and before allotment of Units. Further, the Investment Manager, after satisfying itself that subscription to the extent of the minimum amount as per the Offer Document has been received during the Initial Offer Period, may commence making investments as per the Investment Objective of the Schemes.

Derivatives and Hedging Products

The Schemes may use techniques and instruments such as futures and options, warrants, etc. to hedge the risk of fluctuations in the value of the investment portfolio. Provided that the Mutual Fund shall enter into derivatives transactions in a recognised stock exchange as permitted by SEBI as per prevailing regulations and commensurate with the Schemes objectives in an attempt to protect the value of the portfolio and enhance unitholders interest. The value of derivatives contracts outstanding will be limited to 10% of the scheme's net assets. Derivatives and hedging strategies may be used for following purposes.

Portfolio Turnover Policy

The Schemes are open-ended Schemes. It is expected that there would a number of subscriptions and redemptions on a daily basis. Consequently, it is difficult to estimate with any reasonable measure of accuracy, the likely turnover in the portfolio. Nonetheless, BOBAMC will take advantage of opportunities that present themselves from time to time in the securities market.

7. MANAGEMENT OF THE FUND

BOB Asset Management Company Ltd. (BOBAMC) has been acting as Investment Manager for BOBMF and they will be managing these Schemes also.

Investment Management Agreement: BOBAMC has entered into an Investment Management Agreement dated 24-11-1992 with the Trustees of BOBMF, which agreement inter alia incorporates the SEBI (Mutual Funds) Regulations, 1996 and is approved by SEBI. The resources mobilised and the assets of the Fund shall be managed by the BOBAMC as per the Investment Management Agreement and in conformity with SEBI (Mutual Funds) Regulations, 1996.

The day-to-day operations of BOBAMC are being supervised by Shri N.L. Khurana, Managing Director of BOBAMC under overall supervision of the Board of Directors. Shri N.L. Khurana is having over 36 years of banking experience in India as well as overseas. He has held many responsible positions in Bank of Baroda at various levels prior to his appointment as Managing Director of BOBAMC in May 2003.

The present Board of Directors of BOB AMC are as under :

BOARD OF DIRECTORS :

Name	Occupation	Residential Address	Other Directorships held
Shri R. R. Kumar Chairman	Retired Banker Ex-Chairman & Managing Director of Union Bank of India.	B-2, 1st Floor, Rang Udyan, Sitladevi Temple Road, Mahim, Mumbai - 400 016.	a) Eastern Medikit Ltd. b) Gobind Glass Works Ltd. c) Haldyn Glass Ltd. d) K.J.M.C. Financial Services Ltd. e) Rajasthan Polyester Ltd. f) Rolta India Ltd. g) Uniflex Cables Ltd. h) GTC Industries Ltd.
Shri Bhagirat B. Merchant	Management Consultant	Flat No. 10, Govardhan Bhavan, Jaihind Co-op. Hsg. Soc. Ltd., N. S. Road, No. 12-A, J.V.P.D. Scheme, Mumbai - 400 049.	a) Express Leasing Ltd. b) PAR Computer Sciences (International) Ltd. c) Silchar Electronics Ltd. d) Visaka Industries Ltd.
Shri Sharadchandra D. Abhyankar	Partner ANS Law Associates Advocates & Solicitors Mumbai.	16, Prabhu Kripa, Nariman Road, Vile Parle (East), Mumbai - 400 057.	a) Gullco International India Pvt. Ltd. b) Andromeda Finance & Investments Pvt. Ltd. c) The Global Institute for Financial and Education Services India Pvt. Ltd. d) GE Capital Trust Ltd e) Optimum Business Solutions Ltd. f) Trans Union Software Services (P) Ltd.
Shri J. K. Chandar	Deputy General Manager Bank of Baroda	Flat No. 22-A, Siddharth Apartments Nepeansea Road Mumbai - 400 006.	Nil
Shri N. L. Khurana	Deputy General Manager (Managing Director) Bank of Baroda	Flat No. 12A, Siddharth Apartments, Nepeansea Road, Mumbai - 400 006.	Nil

Procedure for investment decision

All the daily investment decisions are taken by the Daily Market Operations Committee. A list of recommendation for daily trades is given to the Committee and the same is discussed and approved. The investment decisions are taken considering the factors like economic scenario, fundamental analysis, technical analysis,

BOB MUTUAL FUND

interest rate movements, liquidity, industry weightage, etc. All the investment decisions are recorded on a daily basis. A new scrip is introduced in the portfolio for the first time only after a thorough research report has been prepared and the same has been approved by the Investment Committee of BOBAMC. The performance of each scheme is monitored by the board of AMC and trustees on periodic basis vis-à-vis BSE Sensex as a benchmark.

Investors Service Officer

Shri Kishor Kumar T.V is the Investors' Service Officer and can be contacted at:

BOB Asset Management Company Limited

105, Maker Chambers III,
10th Floor, Nariman Point,
Mumbai 400 021.

Tel No.: 2285 3323 -26, 22852161

Fax No.: 2288 0009

E-mail: kishore@bobmf.com

Custodian

Deutsche Bank having its office at Kodak House, 222, Dr. D. N. Road, Fort, Mumbai – 400 001 are the Custodian for the existing 6 Schemes of BOBMF and they have also been appointed as Custodian for the Schemes.

Bankers

Bank of Baroda and HDFC Bank has been appointed as collecting bankers during Initial Offer and on an on-going basis. All the intermediaries appointed by the BOBMF are SEBI registered and their registration is valid as on date.

Registrar and Transfer Agents

Karvy Consultants Ltd. having its registered office at Karvy House, 46, Avenue 4, Street No. 1, Banjara Hills, Hyderabad - 500 034 are the Registrars and Transfer Agents for the Schemes.

BOBMF and BOBAMC have ensured that the Registrars have adequate facilities to discharge the responsibilities with regard to processing of applications, despatch of Account Statement/Unit certificates to Unitholders within the time limit prescribed by SEBI (Mutual Funds) Regulations, 1996 and also have sufficient capacity to handle investors' complaints.

Auditors

M/s. Borkar & Muzumdar, Chartered Accountants, having their office at 235-37, Piralal Mansion, D. N. Road, Mumbai - 400 001, have been appointed as Statutory Auditors of BOBMF for the period ending 31st March, 2004. The Auditors of the Schemes are different from those of the BOB Asset Management Company Ltd.

8. UNITS AND OFFER

(i) Initial Offer

The initial offer shall be open for subscription from 14.08.2003 to 03.09.2003. The Trustees reserve the right to extend the closing date, subject to the condition that the subscription list shall not be kept open for more than 30 days. The minimum subscription amount to be raised in the initial offer period is Rupees Ten Lac per scheme. Any amount received over and above the minimum subscription amount shall be retained. In accordance with SEBI Regulations, if the Mutual Fund fails to collect the minimum subscription amount of Rs. 10 Lac, the Mutual Fund shall be liable to refund the subscription amount to the applicants of the Schemes.

(ii) Ongoing Basis

The Schemes shall open for ongoing subscription/redemption, at NAV based prices, not later than 30 working days from the date of closure of initial offer.

(iii) Investment Plans

Investors can choose between the Dividend and Growth plans. Separate NAVs will be calculated for each plan.

(a) Growth Plan

The Growth Plan is for those investors who do not wish to have any regular income by way of dividends and instead seek cumulative growth by way of capital appreciation. Under the Growth Plan, the returns accrue to investors in the form of capital appreciation as reflected in NAV.

(b) Dividend Plan

Investors opting for Dividend Plan will be eligible to receive dividends as and when declared by the Schemes. BOBMF reserves the right to determine the frequency of dividend distribution. Those investors whose names appear in the register of unit holders as on the record date will be eligible for dividend. The record date will be declared through newspaper advertisements/press release and other circulations.

(c) Dividend Reinvestment Plan

Investors opting for dividend option may choose to re-invest their entire dividend in additional units of the Schemes at the NAV on the next business day after the record date. No entry load will be levied on the dividends reinvested. The dividends so reinvested shall be constructive payment of dividends, subject to deduction of tax at source, to the unitholders and constructive receipt of the same amount from each unitholder for reinvestment in units.

Systematic Investment Plan (SIP)

Unitholders under the Schemes can benefit by investing specified Rupee amounts at regular intervals for a continuous period. SIP allows unitholders to invest a fixed amount of Rupees at regular intervals for purchasing additional units of the Schemes at NAV based prices. SIP option is available for investors on the commencement of ongoing sale and redemption under the Schemes in both the plans after initial offer period. Investors opting for SIP can opt for monthly or quarterly option. Investors opting for monthly option shall invest minimum of Rs. 1000 (or in multiples thereof) at monthly intervals by providing the AMC/ISC post-dated cheques for at least six months. Investors opting for quarterly option shall invest minimum of Rs.3000 (or in multiples thereof) at quarterly intervals by providing the AMC/ISC post-dated cheques for at least 2 quarters (i.e. six months). The cheques will be presented on the dates mentioned on the cheque and subject to realisation; units will be allotted at the applicable NAV plus sales load, if any.

Systematic Withdrawal Plan (SWP)

This facility available to the unitholders enables them to withdraw a fixed amount from their account at periodic intervals. SWP option is available for investors on the commencement of ongoing sale and redemption under the Schemes in both the plans after initial offer period. The amount withdrawn under SWP by redemption shall be converted into units at repurchase price and such unit balance will be subtracted from the unit balance of the unitholder. The withdrawal will be affected on the first day of the month in which the payment is scheduled. In case the date falls on a holiday then the immediate next business day will be considered for this purpose.

BOB MUTUAL FUND

Right to offer an Additional Investment Plans and/or facility

The Scheme may, offer one or more investment Plans and/or facility at a later date. For all such additional investment plan conditions as per SEBI Circular MFD/CIR No.12/175/01 dated February 15, 2001 will be applicable.

Right to close unit holder's account

The Mutual Fund may close a Unitholder's account whenever, due to redemptions, the value of the account falls below the minimum account balance (Rs. 2,000) and the Unitholder fails to purchase sufficient units to bring the value of the account up to the minimum balance or more, in the next 30 days. Without being obliged to, a written notice may be sent by the Mutual Fund to the Unitholder intimating that the balance in his account has fallen below the minimum balance and within the given time frame the Unitholder should replenish the account by purchase of fresh Units.

(iv) Minimum amount of Investment

Minimum Application amount is Rs. 3,000/- and in multiples of Rs. 1000/- thereof. The minimum amount of investment or amount of additional investment may be changed and announced by BOBAMC from time to time.

(v) Applicable NAV

NAV for Sale/Repurchase as the context may require, in respect of any application received before 2.00 p.m. on any Business Day, subject to it being complete in all respects, shall be the NAV at the close of that business day, subject to applicable load, if any, of the respective Plan. Any application for sale/repurchase received after 2.00 p.m. on a business day shall be deemed to be received as of next business day and the applicable NAV will be the NAV calculated at the end of the next business day, subject to applicable load, if any, of the respective Plan. The AMC reserves the right to change these timings and the same may be different for each Investor Service Centre and for respective Plans

(vi) Allotment & Refund

Full and firm allotment, will be made to all eligible applicants provided the applications are complete in all respects. Units will be allotted in fractions upto four decimal places. This will not result in any liquidity problem, as the fund will redeem fractional units also. The process of allotment of Units and mailing of account statement reflecting the allotments will be completed within 30 working days from the closure of the Initial Offer Period. In addition to above, refund of subscription amount to the applicants whose applications are found to be invalid for any reason, will commence after the allotment process is complete. No interest will be payable on any subscription money refunded within six weeks from the close of the Initial Offer Period. Interest on subscription amount will be payable by BOBAMC for amounts refunded later than six weeks from the close of Initial Offer Period at the rate of 15% per annum basis from the end of six weeks upto the date of actual payment. The interest for the period of delay will be added to refund amount when such payments are made. All communications and payments shall be made only to the sole/first applicant or to the Karta in case of HUF or to the parent or guardian as the case maybe in respect of minors.

(vii) Account Number/Account Statement

Account Number: Every Unitholder will have an Account Number. The number of Units issued to a Unitholder or redeemed by a Unitholder will be reflected in his or her account and a statement to this effect will be issued to the Unitholder.

Account Statement: Each Unitholder will receive an Account Statement each time additional purchases or part redemptions of Units are made.

On an ongoing basis, despatch of Account Statement shall be made available three days from the date of realisation of the sale price. The Account statement shall not be construed as a proof of title and is only a computer printed statement indicating the details of transaction under the Scheme and is a non-transferable document.

However, if an applicant so desires, BOBAMC will issue Unit Certificate to such applicant within four weeks of the receipt of such request.

(viii) Listing

No listing of the Schemes is intended as continuous sale and repurchase facility will be available to all unitholders.

(ix) Transferability

As the Schemes will open for continuous sale and repurchase not later than 30 working days after the closure of the initial offer period, no transfer facility is required.

However, if a party or person becomes a holder of units of a Scheme in an official capacity by operation of law or is a scheduled bank/financial institution upon enforcement of pledge, then the BOB Mutual Fund shall, subject to production of such evidence, which in its opinion is sufficient, proceed to effect the transfer, if the intended transferee is otherwise eligible to hold such Units.

(x) Pledge/Lien/Charge of Units

The units under the Scheme(s) may be offered as security by way of a pledge/lien/charge in favour of scheduled banks, financial institutions, NBFCs or any other body. The AMC and/or the ISC and/or the Registrars to the Scheme(s) will note and record such pledged units. A standard form for this purpose is available on request from any of the ISCs. Disbursement of such loans will be at the entire discretion of the bank/financial institution/NBFC or any other body concerned and the BOBMF assumes no responsibility thereof.

The pledgor will not be able to redeem units that are pledged until the entity to which the units are pledged provides written authorisation, to BOBMF, that the pledge/lien/charge may be removed. As long as units are under pledge the pledgee will have complete authority to redeem such units.

(xi) Duration of the Schemes/Winding up

The duration of the Schemes is perpetual. However, in terms of the SEBI (Mutual Funds) Regulations 1996, any scheme may be wound up by one or more following reasons, after repaying the amount due to the Unitholders of such schemes:

- On the happening of any event, which in the opinion of the Trustees, requires the Schemes to be wound up,
- If 75% of the Unitholders of the Schemes pass a resolution that the Schemes be wound up,
- If SEBI so directs in the interests of the Unitholders.

Where the Schemes is so wound up, the Trustees shall give notice disclosing the circumstances leading to the winding up of the Schemes to :

- SEBI and
- In two daily newspapers having circulation all over India and a vernacular newspaper circulating in Mumbai.

BOB MUTUAL FUND

9. SALE OF UNITS

(i) Who can apply

Application for units may be made by the following :

1. Adult Resident Individual(s) and also Minors through their parents/ lawful guardians.
 2. Adult Resident Individuals jointly not exceeding three, on
 - either or survivor basis, or jointly or,
 - first holder or survivor(s) basis or,
 - any one or survivor(s) basis,
 3. Hindu Undivided Family (HUF), in the name of Karta.
 4. Companies/Bodies Corporate/Public Sector Units registered in India.
 5. Banks and Financial Institutions
 6. Mutual Funds registered with SEBI
 7. Charitable or Religious Trust/Wakfs or Endowments and Registered Societies (including Registered Co-operative Societies) and Private Trusts authorised to invest in the units
 8. Partnership firms or an Association of Persons or body of individuals whether incorporated or not.
 9. NRIs, OCBs, and persons of Indian origin residing abroad, on a full repatriation basis or non repatriation basis
 10. Foreign Institutional Investors registered with SEBI
 11. Army/Airforce/Navy/Paramilitary funds and other eligible institutions.
 12. Scientific and/or industrial research organisations authorised to invest in the Units.
 13. Such other individuals/Institutions/Body Corporate etc. as may be decided by the Mutual Fund from time to time, so long as wherever applicable they are in conformity with the SEBI Regulations
- Subject to the Regulations, the Trustee/AMC may reject any application received, in case the application is found invalid/incomplete or for any other reason at the Trustee's/AMC's Sole discretion

(ii) Applications under Powers of Attorney

In case of an application under a Power of Attorney or by a limited company or a body corporate or a registered society, or a trust, the original Power of Attorney or a certified copy thereof duly notarised or the relevant resolution or authority to make the application as the case may be, or a duly certified copy thereof, alongwith a certified copy of the Memorandum and Articles of Association and/or Bye-Laws and/or Trust Deed and/or Constitutive document should be lodged at the Office of the Registrars to the Schemes, simultaneously with the submission of application form to the Collecting Banker/Investor Service Centre quoting the reference number of the application form.

(iii) Mode of Payment

Payment may be made for a minimum of Rs. 3,000/- and in multiples of Rs. 1000/- thereof by cheque/bank draft, payable locally and drawn on any Bank, which is a member of the Bankers clearing house located at the place where the application is submitted. Cheques/ drafts must be drawn in favour of "Scheme Name" and crossed "A/C Payee Only". Stockinvests/ outstation cheques or outstation drafts shall not be accepted.

(iv) Nomination Facility

Nomination facility is available only for individuals applying on their own behalf i.e. either singly or jointly upto two. If an application is made in the name of individual applying on their own behalf i.e. either singly or jointly upto two, the Unitholder can, at the time when the application is made or subsequently thereafter nominate a successor to receive the Units upon his/her death, subject to the prescribed formalities. An applicant can change the nomination any time during the currency of the Schemes. Unitholders holding Units on a joint or first or survivor basis could nominate one person whose nomination will take effect only upon the death of all the Unitholders. However, persons applying on behalf of minors, Hindu Undivided Families, Partnership Firms, eligible trusts, societies and bodies corporate shall not be entitled to nominate.

(v) Switchover Option

Unitholders of any of the aforesaid schemes shall have the option to switch their existing investments in one of the aforesaid schemes to another specified open ended scheme/close ended scheme (during the period of offer) of BOB Mutual Fund. The unitholders would also have option to switch their investments between the Dividend and the Growth Plans of the Schemes. The switchover can be exercised by the investor only after 30 working days from the closure of initial offer. The switchover would be subject to applicable load. All applications for switch received before 12.00 noon on any business day, the applicable NAV will be the NAV at the close of that business day. All applications received after 12.00 noon will be deemed to have been received on the next business day and the applicable NAV shall be the NAV at the close of that business day.

(vi) Depository Services

Units of the Schemes may, if decided by the Trustees, be issued through a Depository Participant in the dematerialised form. Under such circumstances, transfer of Units (wherever applicable) will be in accordance with the provisions of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 1996 and as may be amended from time to time.

10. DIVIDENDS AND DISTRIBUTION

BOBMF may declare and pay dividend any time during the currency of the Schemes, depending on the performance of the Schemes. Dividends will be declared only under the dividend plan. BOBMF reserves the right to determine the frequency of dividend distribution. Those investors whose names appear in the register of unit holders as on the record date will be eligible for dividend. The record date will be declared through newspaper advertisements and other circulations.

11. INTER SCHEME TRANSFERS

Transfer of Investments from one Scheme to another Scheme of BOBMF by BOBMF shall be allowed only if,

- a) Such transfers are done at the prevailing market price for quoted instruments on spot basis,
- b) The securities so transferred shall be in conformity with the investment objectives of the Schemes to which such transfer has been made,
- c) Transfer of unquoted instruments shall be done only with the specific approval of the Trustees, and
- d) The registration and accounting of the transaction shall be completed and ratified at the next meeting of the Board of Trustees.

BOB MUTUAL FUND

12. ASSOCIATE TRANSACTIONS

The following are details of associate transactions since commencement of First Scheme i.e. 01.04.1995:

- a) Bank of Baroda has invested in following schemes of BOB Mutual Fund is more than 5% of the NAV of the Scheme :

Name of the Scheme	(Rupees in Lac) Amount
BOB Liquid Fund	4000
BOB Gilt Fund	1000
BOB Short Term Plan	5000

- b) Various Schemes of BOBMF had invested in Public Issue of equity shares of Bank of Baroda in December 1996. The details are as under :

(Rupees in Lac)

Scheme	No. of Shares	Amount of Investment (at cost)	Present holding of shares as on 16-07-2003	Cost	Market Value as on 16-07-2003
BOB ELSS '95	107000	90.95	65000	54.81	93.47
BOB ELSS '96	9800	8.33	6000	4.91	8.63

- c) The details of subscription by various Schemes of BOBMF in Public Issues in which Bank of Baroda/BOB Capital Markets Ltd. had acted as either Lead Manager/Manager or Advisor to the issue are as under :

Sr.	Name of the Company	Capacity	Name of Associate	No. of shares	Amount of Investment (At cost) (Rs. in Lac)
1.	Bank of Baroda	Advisor	BOB Capital Markets Ltd.	175800	149.43
2.	Corporation Bank	Advisor	BOB Capital Markets Ltd	30400	24.32
3.	Gujarat Mineral Development Corporation Ltd.	Lead Manager	BOB Capital Markets Ltd.	25450	33.09
4.	Gujarat Optical Communication Ltd.	Lead Manager	Bank of Baroda	600	0.06
5.	Kansal Fibres Ltd.	Lead Manager	Bank of Baroda	200000	20.00
6.	Krishna Filaments Ltd	Lead Manager	BOB Capital Markets Ltd.	20000*	32.00
7.	Soni Medicare Ltd.	Lead Manager	Bank of Baroda	25000	2.50

* Optionally Fully Convertible Discounted Debentures. The above subscriptions were made after due appraisal.

- d) In few cases investments were made in Money Market Instruments/Fixed Deposits of Bank of Baroda. However, investments were based on commercial consideration in accordance with the objectives of the respective Schemes.
- e) In order to meet any exigencies arising out of the ongoing repurchase facilities available to existing Unitholders of the Schemes, BOBMF has obtained sanction from Bank of Baroda for lines of credit of Rs. 4.50 crores for BOB ELSS '95 Scheme, Rs. 3.50 crores for its BOB Growth '95 Scheme, Rs. 70 Lac for BOB ELSS '96 Scheme and Rs. 46 Lac for BOB ELSS '97 Scheme.

Policy for Associate Transactions

At present BOBMF have no specific policy for investing in group companies of the Sponsor or for associate transactions. However, any such investment/ transactions are made purely on business considerations and considering the objectives of the respective Schemes. The same policy will be followed in future and decision will be taken on case to case basis. However, the aggregate maximum investment to be made by each Scheme in the listed securities of Bank of Baroda or its Associates shall not exceed 10% of net assets of that Scheme from time to time.

It is the intention of BOBMF/BOBAMC to utilise the services of the Sponsor and/or its associates for marketing and distributing the Units of the Schemes and for other purposes as under:

Name	Indicative nature of transactions/ securities
Bank of Baroda	a. Marketing of Schemes through branches of Bank of Baroda b. Other usual banking transactions, c. Borrowing from Bank of Baroda for meeting excessive redemption
BOB Capital Markets Ltd.	a. Subscription to issues managed and/or underwritten by the Company, b. Proposal may be considered for private placement of bonds / debentures and other instruments received through the Company, c. Other Merchant Banking activities. d. Other securities/money market transactions.
BOB Cards Ltd.	Marketing of Schemes
BOB Housing Finance Ltd.	Marketing of Schemes

While no commission structure has been agreed so far, the same will be negotiated at the time the Mutual fund proposes to utilise these services. The commission will be paid as per the market rates prevailing at the time these services are utilised.

13. NET ASSET VALUE (NAV) AND VALUATION OF ASSETS OF THE SCHEMES

(i) Disclosure of NAV

The Net Asset Value will be calculated by the Mutual Fund on each working day and published at least in two daily newspapers. The information on NAV may be obtained by the unitholders, on any day, by calling the office of the BOBAMC or any of the Investor Service Centres or the office of the Registrar. The first such declaration of NAV will be made immediately after the Schemes opens for sale and redemption on ongoing basis.

(ii) Calculation of NAV

Net Asset Value (NAV) of the Schemes shall be determined by dividing the net assets of the Schemes by the number of outstanding units on the valuation date and is computed as shown below:

$$\text{NAV (Rs.)} = \frac{\text{Market/fair value of securities} + \text{accrued income} + \text{receivables} + \text{other assets} - (\text{accrued expenses} + \text{payables} + \text{other liabilities})}{\text{Number of units outstanding}}$$

NAV will be calculated upto 2 decimal place.

The valuation of assets shall be as per the valuation norms issued by SEBI and are subject to change from time to time to be in conformity with changes made by SEBI.

BOB MUTUAL FUND

14. REPURCHASE / REDEMPTION OF UNITS

Repurchase facility is available not later than 30 working days after the closure of the initial offer. Redemption requests can be sent on the specified form or by using the form at the bottom of the Account Statement to any of the designated Investor Service Centres or to the office of BOBAMC or to the Registrar & Transfer Agents of the Schemes. Redemption of Units will be made on any working day at the applicable NAV. For redemption requests received upto 2.00 P.M. on a Business Day, the Applicable NAV will be the NAV at the close of the Business Day on which the Application is received, subject to it being complete in all respect, subject to applicable load, if any of the respective plan. Requests received after 2.00 P.M. shall be treated as having been received on the next Business Day. BOBMF, however, may limit the right to make redemptions. See "Right to Limit Redemptions" below. All redemption request forms should contain the Unitholder's account number and should be duly signed by all Unitholders on record.

(i) Payment of Redemption Proceeds

Redemption proceeds will be paid either by "At Par" warrants/cheques/drafts payable at the specified centres or by Demand Drafts or any other suitable instrument and payments will be made in favour of the first registered Unitholder. Redemption Instruments/DD will be sent to the first registered Unitholder's address available on the record of BOBMF. It is mandatory for unitholders to mention their bank account details in their request for redemption.

As per SEBI Regulations, the Mutual Fund shall dispatch the Redemption proceeds within 10 Business Days of receiving a valid repurchase request at any of the Investor Service Centres, subject to the Mutual Fund's right to limit repurchase. However, BOBMF will under normal circumstances endeavour to mail payments within 3 working days from the date of redemption or repurchase, subject to the BOBMF's right to limit redemptions as described below. The date of receipt of a redemption request will be the actual working day of either the mail receipt at the specified centre or of actual receipt of an in-person request. Bank Charges, if any, shall be to the account of and be borne by the Unitholders.

(ii) Interest on delayed despatch of redemption Proceeds

Subject to Clause 14(iv) herein below, in the event of failure to despatch the redemption/repurchase proceeds within 10 working days from the date of redemption or repurchase to the unitholder, BOBAMC would be liable to pay interest @ 15% per annum. The interest for the period of delay will be added to redemption/repurchase proceeds when such payments are made to the unitholders.

(iii) Redemption by NRIs, OCBs, and FIIs

Credit balance in the account of an NRI, OCB, and FII Unitholder, where RBI final approval has been obtained, may be redeemed by such Unitholder in accordance with the procedure described above and subject to such procedures specified by RBI in that behalf. Such redemption proceeds will be paid by means of a Rupee cheque/draft payable to the account of the Unitholder, or by a US Dollar draft drawn at the then current rate of exchange subject to RBI procedures and approvals.

As mentioned above, in terms of Notification No. FERA.195/99-RB dated March 30, 1999 and FERA.212/99-RB dated October 18, 1999, the RBI has now granted a general permission to mutual funds as referred to in Section 10(23D) of Income-Tax Act, 1961 for repurchase of units of the schemes which are approved by SEBI, held by NRIs/OCBs/FIIs.

(iv) BOBMF's Right to Limit Redemption

The Trustees may, at their sole discretion whether in response to unforeseen circumstances or unusual market conditions, limit the total number of Units which may be redeemed on any working day to 5% of the total number of Units then in issue (or such percentage as the Trustees may determine in any particular case).

In addition, the Trustees reserve the right, at their sole discretion, to limit redemptions with respect to any single Unitholder to an amount of Rs. 10 Lac on any working day. All Units which, by virtue of these limitations, are not redeemed on a particular working day will be carried forward for redemption on the following working day, in order of receipt. Redemptions carried forward will be made at the Applicable NAV (less applicable load, if any) in effect on the subsequent working day(s) on which the redemption request is processed. To the extent multiple redemptions are being satisfied on a single working day then under these circumstances, such payments will be made pro-rata, based on the size of each redemption request. Under such circumstances, redemption cheques may be mailed out to investors within a reasonable period of time.

(v) Suspension of Sale / Redemption / Switching options of the Units

The Mutual Fund at its sole discretion reserves the right to withdraw Sale and/or Repurchase or Switching of the Units in the Scheme (including any one of the plan of any of the Scheme) temporarily or indefinitely, if in the opinion of the AMC the general market conditions are not favourable and/or suitable investment opportunities are not available for deployment of funds. However, the suspension of Sale/Repurchase/Switch either temporarily or indefinitely will be with the approval of the Trustees

(vi) Unclaimed Redemption Amount

Any amount remaining unclaimed/unpaid in respect of redemption and/or dividend will be deployed in call money market or any other money market instruments. Any amount remaining unclaimed/unpaid in excess of three years will be transferred to a pool account and the investors can claim the amount at NAV prevailing at the end of the third year. The income earned on such funds shall be used for the purpose of investor education.

(vii) Right to close a Unitholder's Account

The Mutual Fund may close a Unitholder's account whenever, due to redemptions, the value of the account falls below the minimum account balance (Rs. 2,000) and the Unitholder fails to purchase sufficient units to bring the value of the account up to the minimum required balance or more, in the next 30 days. Without being obliged to, a written notice may be sent by the Mutual Fund to the Unitholder intimating that the balance in his account has fallen below the minimum balance and within the given time frame the Unitholder should replenish the account by purchase of fresh Units.

15. TAX BENEFITS

Under the current tax laws, the following tax benefits inter alia will be available to the Mutual Fund and its investors. The tax laws of the country are subject to change from time to time, investors are therefore advised to seek independent advice from their professional advisors regarding the taxation consequences of investing in the Schemes.

(i) To the Mutual Fund

- Under Section 10(23D) of the Income-tax Act, 1961, any income of the Mutual Fund is exempt from Income tax subject to the conditions specified by the Central Government in its notification Nos.S.O.122 (E) dated 24th February, 1993.
- Under section 196 of the Income-tax Act, 1961, the Mutual Fund will be entitled to receive all Income without deduction of tax at source.
- Under Section 115R of the Income-tax Act, 1961, any amount of income distributed by a mutual fund to its unit holders shall be chargeable to tax and such mutual fund shall be liable to pay additional income tax on such distributed income at the rate of twelve and one half per cent plus surcharge at two and half percent on such additional income tax. Provided that open-ended equity oriented funds will not be liable for additional tax on income distributed to unit holders for a period of one year commencing from the 1st day of April, 2003.

(ii) To Unit holders

- Dividend from Mutual Fund received by the unit holders on or after April 1, 2003 is exempt from Income Tax.
- Under Section 2(42A) of the Act, a unit of a Mutual Fund is treated as long term capital asset if the same is held for more than 12 months. Accordingly, sale of such asset will result in long term gains taxable at concessional rates.
- Under Section 112 of the Act, capital gains chargeable on transfer of long-term capital assets are subject to tax at the rate of 20%. The capital gains will be computed by deducting the following amounts from the sale consideration:
 - Expenditure incurred wholly and exclusively in connection with such transfer; and
 - Cost as inflated by the cost inflation index notified by the Central Board of Direct Taxes.
- In case of an individual or HUF, being a resident, where the total income as reduced by the long term capital gains is below the maximum amount not chargeable to tax, the long term capital gains shall be reduced to the extent of the shortfall and only the balance long term capital gains will be subject to the flat rate of taxation. However, the maximum tax payable on long-term capital gains on units is restricted to 10% of capital gains calculated without indexation of cost.
- In addition to the aforesaid tax, a surcharge at applicable rate of such tax liability is also payable.
- The capital loss resulting from sale of units would be available for setting off against other capital gains made by the investor and would reduce the tax liability of the investor to that extent. However, in terms of Section 70, capital loss on transfer of long term capital asset would be allowed to be set off only

BOB MUTUAL FUND

against gains from transfer of long term capital assets and balance long term capital loss shall be carried forward separately for setting off only against long-term capital gains in subsequent years.

- g) The long term capital gains on transfer of units would be exempt from tax under Section 54EC of the Act if the entire capital gain realized is invested within six months of the date of transfer in bonds which are redeemable after three years issued by National Bank of Agricultural and Rural Development, National Highway Authority of India or Rural Electrification Corporation Limited, National Housing Bank and Small Industrial Development Bank of India. However, if the amount invested in bonds is less than the capital gains realized only proportionate capital gains would be exempt from tax. If the bonds so acquired are sold or otherwise transferred within three years, then the amount exempted from tax would become taxable.
- h) The long term capital gains on transfer of units would be exempt from tax under Section 54ED of the Act if the entire capital gain realized is invested within six months of the date of transfer in public issue of equity shares of a company formed and registered in India. However, if the amount invested in public issue is less than the capital gains realized only proportionate capital gains would be exempt from tax. If the equity shares so acquired are sold or otherwise transferred within one year, then the amount exempted from tax would become taxable.
- i) Under Section 195 of the Act, the Mutual Fund is required to deduct tax at source at the rate of 20% on any long-term capital gains if the payee Unit holder is a non-resident. In respect of short-term capital gains, tax is required to be deducted at source at the rate of 30% if the payee Unit holder is a non-resident non-corporate and at the 40% if the payee Unit holder is a foreign company. Further, the aforesaid tax to be deducted is required to be increased by a surcharge at applicable rate of such tax liability. As per CBDT circular No.715 dated August 8, 1995 in case of Resident Unit holders, no tax is required to be deducted at source from capital gains arising at the time of repurchase or redemption of the units.
- j) As per circular No.728 dated October 30, 1995 issued by the Central Board of Direct Taxes in the case of a remittance to a country with which a DTAA is in force, the tax should be deducted at the rate provided in the Finance Act of the relevant year or at the rate provided in the DTAA whichever is more beneficial to the assessee. In order for the Unit holder to obtain the benefits of a lower rate available under a DTAA, the Unit holder will be required to provide the Mutual Fund with a certificate obtained from his Assessing Officer stating his eligibility for the lower rate.

Wealth Tax

Value of investments in unit under the Scheme is fully exempt from the Wealth Tax.

Gift Tax

The Gift Tax Act, 1958 has been abolished from 1st October, 1998. Hence there would be no incidence of Gift Tax in respect of gifts of these units.

Notes :

- 1) All tax benefits will be available only to the sole unitholder or the first named unit holder in case the units are held in the names of more than one person.
- 2) The tax rates may be changed by Government of India from time to time, in which case the rates applicable will be the then prevailing rates.
- 3) As advised by C. C. Dalal & Co., Chartered Accountants, Mumbai, Tax consultants to the Fund, vide their letter no. K/950 dated 22-07-2003

16. INVESTORS RIGHTS AND SERVICES

(i) Investors' Rights

- a. The Unitholders of the Schemes have a proportionate right in the beneficial ownership of the assets of and the dividends declared by the Mutual Fund for respective Schemes.
- b. The investors in the Schemes have right to receive the Account statement not later than 4 weeks from the date of receipt of application for purchase of Units of the Schemes.
- c. The appointment of the Investment Manager for the Schemes can be terminated by a resolution passed by 75% of the Unitholders of the Schemes or by majority of Trustees.
- d. The Board of Trustees is obliged to convene a meeting on a requisition of 75% of the Unitholders.
- e. 75% of the Unitholders of a Schemes can pass a resolution to wind up the Schemes.
- f. Unitholders are entitled to receive dividend warrant within 30 days of the date of declaration of the dividend, if any. Despatch of redemption or repurchase proceeds shall be made within 10 working days from the date of redemption or repurchase.
- g. Unitholders would be entitled to request the Trustees for any information which may have an adverse bearing on their investments in the Schemes and the Trustees shall be bound to disclose such information to the Unitholders.
- h. The Trustees shall obtain the consent of the Unitholders:
 - 1) whenever required to do so by SEBI, in the interest of Unitholders,
 - 2) whenever required to do so on the requisition made by three-fourths of the Unitholders of a Scheme,
 - 3) when the Trustees decide to wind-up or prematurely redeem the Units,
 - 4) whenever any amendments to the Trust Deed affects the interest of Unitholders. In such cases the consent/approval of the unitholders shall be taken prior to carrying out any amendment to the Trust Deed.
- i. The trustees shall ensure that no change in the fundamental attributes of the Schemes or the trust or fees and expenses payable or any other change which would modify any of the Schemes and affect the interest of the Unitholders, shall be carried out, unless
 - > a written communication about the proposed change is sent to each unitholder and an advertisement is given in one English daily newspaper having nationwide circulation as well as in a newspaper published in the language of the region where the Head Office of BOBMF is situated;
 - > the unitholders are given an option to exit at the prevailing NAV without any exit load.
- j. No amendments to the trust deed shall be carried out without the prior approval of SEBI and unitholders approval would be obtained where it affects the interests of unitholders.
- k. An abridged schemewise annual report shall be mailed to all unitholders not later than six months from the date of closure of the relevant accounting year and the full annual report shall be available for inspection at the head office of the Mutual Fund and a copy shall be made available to the unitholders on request on payment of nominal fees if any.
- l. The Mutual Fund shall before the expiry of one month from the close of each half year that is on 31st March and 30th September publish the unaudited financial results in the prescribed format as per SEBI Circular MFD/CIR/1/200/2001 dated April 20, 2001 in one national English daily newspaper and in a newspaper in the language of the region where the Head Office of the Mutual Fund is situated.
- m. The Mutual Fund shall before the expiry of one month from the close of each half year that is on 31st March and 30th September publish its Schemes portfolio in the prescribed format as per SEBI Circular MFD/CIR/9/120/2000 dated November 24, 2000 in one English daily newspaper and in a newspaper in the language of the region where the Head Office of the Mutual Fund is situated or send a copy to all the unitholders.
- n. The Mutual Fund shall also display its financial results and portfolio statements in its website in terms of SEBI Regulations.
- o. Suspension or restriction of repurchase/redemption facility under any scheme shall be made applicable only after the approval from Board of Directors of AMC and the Trustees. The approval from AMC Board and the Trustees giving details of circumstances and justification for the proposed action shall also be informed to SEBI.

(ii) Documents available for inspection

The following documents are available for inspection by investors at the office of BOB Mutual Fund at 105, Maker Chambersssssssss III, 10th floor, Nariman Point, Mumbai 400 021, from 2.00 p.m to 5.00 p.m. on all working days :

- a) The Trust Deed and a copy of the Indian Trusts Act, 1882
- b) Investment Management Agreement
- c) Memorandum and Articles of Association of the Investment Manager
- d) The Schemes Rules and Regulations/detailed Offer Document
- e) Consent from Bankers to the Issue and Auditors to the Schemes to act in such capacity
- f) Agreement entered into with Registrars and Transfer Agents
- g) Agreement entered into with Custodians
- h) SEBI (Mutual Funds) Regulations, 1996 issued by Securities and Exchange Board of India

BOB MUTUAL FUND

17. INVESTOR GRIEVANCES REDRESSAL MECHANISM

BOB Mutual Fund has so far launched seven schemes. The Fund receives enquiries/complaints from some of the Unitholders under the Schemes on various matters like non- receipt/loss of Unit Certificates and repurchase warrants, change of address etc. The Mutual Fund has a system of close follow-up with its Registrars and Transfer Agents in respect of complaints/enquiries received from the Unitholders, with a view to resolve them quickly. Prompt action has been taken on all enquiries/ complaints received so that none of the enquiries/complaints are pending for more than 30 days. The Mutual Fund's Registrars and transfer Agents have adequate infrastructure to handle the investors' queries/complaints and are attending to them on a daily basis. BOBMF has also evolved a system of periodic reports from the Registrars for monitoring and early redressal of complaints. Given below is the table showing number of complaints received and redressed under various schemes of BOBMF :

	1998-99		1999-2000		2000-01	
	Received	Redressed	Received	Redressed	Received	Redressed
ELSS '95	139	139	311	311	201	201
ELSS '96	33	33	47	47	45	45
ELSS '97	15	15	14	14	28	28
BOB INCOME FUND	—	—	—	—	—	—
BOB GILT FUND	—	—	—	—	—	—
BOB LIQUID FUND	—	—	—	—	—	—
	2001-02		2002-03	1.4.2002-15.07.2003		
	Received	Redressed	Received	Redressed	Received	Redressed
ELSS '95	69	69	20	20	3	3
ELSS '96	209	209	—	—	1	1
ELSS '97	62	62	2	2	—	—
BOB INCOME FUND	1	1	3	3	—	—
BOB GILT FUND	1	1	3	3	—	—
BOB LIQUID FUND	—	—	—	—	—	—
BOB STP	—	—	—	—	—	—

During last 3 years, BOBMF has received only twelve complaints through SEBI in respect of its various schemes. All of them have been resolved satisfactorily. All the other complaints were resolved within a reasonable time. This reflects well on BOBMF's excellent investor service record.

18. PENALTIES, PENDING LITIGATION OR PROCEEDINGS, FINDINGS OF INSPECTIONS OR INVESTIGATIONS FOR WHICH ACTION MAY HAVE BEEN TAKEN OR IS IN THE PROCESS OF BEING TAKEN BY ANY REGULATORY AUTHORITY:

- All cases of penalties awarded by SEBI under the SEBI Act or any of its regulations against the Sponsor of the Mutual Fund or any company associated with the Sponsor in any capacity including the Asset Management Company, Trustee Company/Board of Trustees, or any of the directors or key personnel (specifically the fund managers) of the Asset Management Company and Trustee Company. The nature of the penalty must be disclosed. For Sponsor and its associates, other than the penalties as mentioned above, the penalties awarded by any financial regulatory body, including stock exchanges, for defaults in respect of shareholders, debentureholders and depositors shall also be disclosed. Additionally, penalties awarded for any economic offence and violation of any securities laws shall be disclosed.
There are no such cases.
- Any pending material litigation proceedings incidental to the business of the Mutual Fund to which the Sponsor of the Mutual Fund or any company associated with the Sponsor in any capacity including the AMC, Board of Trustees/Trustee Company or any of the directors or key personnel is a party. Any pending criminal cases against the Sponsor or any company associated with the Sponsor in any capacity including the AMC, Board of Trustees/Trustee Company or any of the directors or key personnel should also be disclosed separately.
M/s. M.S.Shoes East Limited, a company on whose behalf Bank of Baroda acted as Co-Lead Manager to the issue together with SBI Capital Markets Ltd. and other lead managers for public issue dated 14th February 1995 of their Fully Convertible Debentures (FCD) of Rs.693 Crores have filed a complaint with the Metropolitan Magistrate – Delhi vide FIR dated 01.10.2000 bearing no.415/2000 alleging conspiracy as regards their own action in having deposited cheques of their associate concerns with a view to see that the FCD issue is fully subscribed within 4 days of the commencement of the issue so that liability of Banks as underwriters to honour their underwriting commitments does not inter-alia devolve on Bank and other Banks/institutions acting as Co-Lead Managers and underwriters. The said complaint has been entrusted for investigation to CBI by the Magistrate. The complaint filed by the said M.S.Shoes East Ltd. was earlier investigated by SEBI who in terms of their letter no. PMD/JN9/10152/91 dated 17.6.1996 advised that upon investigation no action against Bank is recommended. The Complaint is being dealt with by Bank.
- Any deficiency in the systems and operations of the Sponsor of the Mutual Fund or any company associated with the Sponsor in any capacity including the Asset Management Company or the Board of Trustees which SEBI has specifically advised to be disclosed in the Offer Document, or which has been notified by any other regulatory agency.
There are no such cases.
- Any inquiry/adjudication proceedings under the SEBI Act and the Regulations made thereunder, that are in progress against the Sponsor of the Mutual Fund or any company associated with the Sponsor in any capacity including the Asset Management Company, Board of Trustees or any of the Directors or key personnel of the Asset Management Company shall be disclosed.
Following inquiry/adjudication proceedings are in progress :
 - SEBI has directed Bank of Baroda, the Sponsor to refund a sum of Rs. 40,31,018/- together with interest @ 15% p.a. from 25.03.1996 i.e. the day they allowed withdrawal of the funds by Jaltarang Motels Ltd. in respect of funds collected from Public Issue in terms of order dated 19.01.2000 issued under Section 11B of SEBI Act. Detailed instructions on the method and manner of refund to the investors in the public issue are to be advised by SEBI separately in consultation with the intermediaries concerned. Bank of Baroda had preferred an appeal against the said order to the Appellate Authority. The Appellate Authority namely Securities Appellate Tribunal has considered and rejected Bank's appeal by order dated 27.07.2000. The Bank has challenged the order of the Appellate Authority in the Mumbai High Court by filing Appeal No. 2 of 2000 under provisions of Section 152 of the SEBI Act, 1992. Later, on 13.11.2000 the single judge of the Mumbai High Court Mr. Justice F. I. Rebello has granted interim relief of stay of the operation of the orders dated 27.07.2000 of Securities Appellate Tribunal and 19.01.2000 passed by SEBI and further directed that the matter be placed on board for final hearing. The case is now listed to come up for hearing and disposal before the Division Bench of Bombay High Court.
 - At the time of sanctioning credit facilities to Trident Steels Ltd. way back in the year 1987/89, Bank of Baroda, the Sponsor had obtained undertaking from the promoters/ directors/ major shareholders that they would not dispose off the shares unless permission is obtained from the Bank. Public issue of the said Company was lead managed by Bank of Baroda in November 1993. SEBI has alleged non disclosure of undertaking of 1987/89 given by promoters/ directors/ investors in the Prospectus by the Lead Manager to the issue. Bank of Baroda has replied to the notice of SEBI. Inquiry is pending.
 - Public issue of Kraft Industries Ltd., which came in May 1995, was lead managed by Bank of Baroda, the sponsor. It is alleged that the Managing Director and Promoter of the Company did not possess the qualifications as mentioned in the Prospectus as Cost Accountant and MBA in International Finance from Lausanne University, Switzerland. SEBI has asked for qualification certificates/ copies from Bank of Baroda. The Managing Director of the Company has reported having lost the certificates in transit. Bank of Baroda has replied accordingly to SEBI. The matter is pending with SEBI.

The Schemes under the Offer Document were approved by the Board of Trustees of BOBMF in their meeting held on 09-07-2001.

Notwithstanding anything contained in the Offer Document of the schemes, the provisions of the SEBI (Mutual Funds) Regulations, 1996 and the Guidelines thereunder shall be applicable.

For and on behalf of the Board of Directors of BOB Asset Management
Company Ltd. - Investment Managers of BOB Mutual Fund

Sd/-

Name : N. L. Khurana
Designation : Managing Director

Place : Mumbai
Date : 16-07-2003



BOB MUTUAL FUND

105, Maker Chambers III, 10th floor,
Nariman Point, Mumbai 400 021



Please read instructions before completing
the Common Application Form.

COMMON APPLICATION FORM

Application No. _____

INITIAL OFFER OPENS ON : AUGUST 14th, 2003 **INITIAL OFFER CLOSES ON : SEPTEMBER 03rd, 2003**

This application form can also be used for subscription on an ongoing basis.

Agent's Name & Code	Sub-Brokers Code	ISC/Collection Centre Name & Code	Bank Serial No.	Date of Receipt	Registrars Serial No.

UNITHOLDER INFORMATION

(To be filled in **BLOCK LETTERS**, Please use one for one alphabet leaving one blank between first name, middle name and surname)

Date : / / 200

	First Name	Middle Name	Surname
Name of First/Sole Applicant Mr./Ms./M/s.			
Name of Second Applicant Mr. / Ms.			
Name of Third Applicant Mr./Ms.			

Mode of Holding	Status			Occupation (of Sole/ First Applicant/ Guardian)		
<input type="checkbox"/> Single	<input type="checkbox"/> Individual	<input type="checkbox"/> NRI/OCB/FII Repatriable	<input type="checkbox"/> Partnership	<input type="checkbox"/> Service	<input type="checkbox"/> Student	<input type="checkbox"/> Retired
<input type="checkbox"/> Joint	<input type="checkbox"/> Minor through guardian	<input type="checkbox"/> NRI/OCB/FII Non - Repatriable	<input type="checkbox"/> Body Corporate	<input type="checkbox"/> Business	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Housewife
<input type="checkbox"/> Anyone or Survivor	<input type="checkbox"/> Company	<input type="checkbox"/> HUF	<input type="checkbox"/> Society / Club	<input type="checkbox"/> Professional	Others _____	
	<input type="checkbox"/> Trust	Other (Please Specify) _____				

Name of Guardian (In case of a minor) Mr. / Ms. _____ Date of Birth of Minor: / /

Mailing Address _____

 _____ City _____
 _____ State _____ PIN _____

Overseas Address in case of NRIs/OCBs/FIIs _____

 _____ City _____
 _____ Country _____ PIN _____

Date of Birth (First/Sole Applicant) / / Tel. Office _____ Tel. Resi.: _____
 Fax _____ Mobile _____
 E-mail _____

PAN/GIR No. and Circle/Ward / District (if investment is Rs. 50,000 or more) _____

BANK ACCOUNT DETAILS (Please note it is mandatory as per SEBI Regulations for all Investors to provide bank account details.)
 BankName _____ Branch Name & Address _____
 Account No. _____
 Account Type Current Savings NRE NRO FCNR NRSR

ACKNOWLEDGEMENT SLIP (To be filled in by the investor)

BOB MUTUAL FUND

Date : _____ 105, Maker Chambers III, 10th floor, Nariman Point, Mumbai 400 021

Application No. _____

Received from Mr./Ms./M/s. _____

Address _____

An Application for Units of **BOB GROWTH FUND** **BOB BALANCE FUND**
 along with Cheque / D.D. as detailed overleaf.

Collection Centre's
Stamp & Signature

INVESTMENT DETAILS

Please Tick the relevant options under each Scheme.

Minimum Amount per application is Rs. 3,000 and additional amounts in multiples of Rs.1000/- thereafter under each scheme / plan.

BOB
GROWTH FUND
Open-ended Growth Scheme

Amount in Figures (Rs.) in Words

..... Cheque/Draft (drawn in

the name of **BOB GROWTH FUND**) No. Date

Bank

Branch

INVESTMENT PLAN (PLEASE 3)	
DIVIDEND	
Payout	<input type="checkbox"/>
Reinvestment	<input type="checkbox"/>
GROWTH	<input type="checkbox"/>

BOB
BOB BALANCE FUND
Open-ended Balance Scheme

Amount in Figures (Rs.) in Words

..... Cheque/Draft (drawn in

the name of **BOB BALANCE FUND**) No. Date

Bank

Branch

INVESTMENT PLAN (PLEASE 3)	
DIVIDEND	
Payout	<input type="checkbox"/>
Reinvestment	<input type="checkbox"/>
GROWTH	<input type="checkbox"/>

Separate Cheque/Draft should be provided for investment in each Scheme / Plan.

NOMINATION	
Name of the Nominee	Name of the Guadian
	(if the Nominee is minor)
Relationship	Address
I/We hereby nominate the above person to receive the amounts to my/our credit in the event of my/our death. Payment to the nominee of the redemption amounts shall discharge the Mutual Fund of all liability towards the estate of the deceased Unit holder(s) and his/her/their successor(s)/legal heir(s).	

PAYMENT OF DIVIDEND THROUGH ELECTRONIC CLEARING SERVICE (ECS)
Investors may choose to receive dividends in their bank account through the Electronic Clearing Services (ECS)
I/We authorise BOB MUTUAL FUND to credit my/our dividend through ECS. (Please tick) <input type="checkbox"/>
The 9- digit MICR Code number of my/our Bank & Branch is as under :
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> (The 9 digit code appears on your cheque next to the cheque number)

SYSTEMATIC INVESTMENT PLAN (SIP) / SYSTEMATIC WITHDRAWAL PLAN (SWP)
Do you want a SIP/SWP enrolment form mailed to you ? (Please tick) <input type="checkbox"/>

DECLARATION AND SIGNATURE (S)	First/Sole Applicant
To,	
The Board of Trustees,	
BOB MUTUAL FUND	Second Applicant
I/We have read and understood the contents of the Offer Document of the Scheme(s) of BOB Mutual Fund. I/We hereby apply to the Trustees of BOB Mutual Fund for Units of BOB Gilt Fund / BOB Income Fund as indicated above and agree to abide by the terms, conditions, rules and regulations of the relevant Scheme(s).	
* I/We confirm that I am/We are Non-Resident of India Nationality/Origin and I/We hereby confirm that the funds for subscription have been remitted from abroad through approved banking channels from my/our Non-Resident External / Ordinary Account / FCNR / NRSR Account.	Third Applicant
* Applicable to NRIs only.	

SCHEME NAME	BOB GROWTH FUND	BOB BALANCE FUND
Cheque / D.D. No.		
Dated		
Drawn on (Name of Bank and Branch)		
Amount in Rupees		



BOB MUTUAL FUND

105, Maker Chambers III, 10th floor,
Nariman Point, Mumbai 400 021



Please read instructions before completing
the Common Application Form.

COMMON APPLICATION FORM

Application No. _____

INITIAL OFFER OPENS ON : AUGUST 14th, 2003 **INITIAL OFFER CLOSES ON : SEPTEMBER 03rd, 2003**

This application form can also be used for subscription on an ongoing basis.

Agent's Name & Code	Sub-Brokers Code	ISC/Collection Centre Name & Code	Bank Serial No.	Date of Receipt	Registrars Serial No.

UNITHOLDER INFORMATION

(To be filled in **BLOCK LETTERS**, Please use one for one alphabet leaving one blank between first name, middle name and surname)

Date : / / 200

First Name	Middle Name	Surname
Name of First/Sole Applicant Mr./Ms./M/s.		
Name of Second Applicant Mr. / Ms.		
Name of Third Applicant Mr./Ms.		

Mode of Holding	Status	Occupation (of Sole/ First Applicant/ Guardian)
<input type="checkbox"/> Single <input type="checkbox"/> Joint <input type="checkbox"/> Anyone or Survivor	<input type="checkbox"/> Individual <input type="checkbox"/> Minor through guardian <input type="checkbox"/> Company <input type="checkbox"/> Trust <input type="checkbox"/> NRI/OCB/FII Repatriable <input type="checkbox"/> NRI/OCB/FII Non - Repatriable <input type="checkbox"/> HUF Other (Please Specify) _____	<input type="checkbox"/> Service <input type="checkbox"/> Business <input type="checkbox"/> Professional <input type="checkbox"/> Student <input type="checkbox"/> Agriculture <input type="checkbox"/> Retired <input type="checkbox"/> Housewife Others _____

Name of Guardian (In case of a minor) Mr. / Ms. _____ Date of Birth of Minor: / /

Mailing Address _____

 City _____
 State _____ PIN _____

Overseas Address in case of NRIs/OCBs/FIIs _____

 City _____
 Country _____ PIN _____

Date of Birth (First/Sole Applicant) / / Tel. Office _____ Tel. Resi.: _____
 Fax _____ Mobile _____
 E-mail _____

PAN/GIR No. and Circle/Ward / District (if investment is Rs. 50,000 or more) _____

BANK ACCOUNT DETAILS (Please note it is mandatory as per SEBI Regulations for all Investors to provide bank account details.)
 BankName _____ Branch Name & Address _____
 Account No. _____
 Account Type Current Savings NRE NRO FCNR NRSR

ACKNOWLEDGEMENT SLIP (To be filled in by the investor)

BOB MUTUAL FUND

Date : _____ 105, Maker Chambers III, 10th floor, Nariman Point, Mumbai 400 021

Application No. _____

Received from Mr./Ms./M/s. _____

Address _____

An Application for Units of **BOB GROWTH FUND** **BOB BALANCE FUND**
along with Cheque / D.D. as detailed overleaf.

Collection Centre's
Stamp & Signature

INVESTMENT DETAILS

Please Tick the relevant options under each Scheme.

Minimum Amount per application is Rs. 3,000 and additional amounts in multiples of Rs.1000/- thereafter under each scheme / plan.

BOB
GROWTH FUND
Open-ended Growth Scheme

Amount in Figures (Rs.) in Words

..... Cheque/Draft (drawn in

the name of **BOB GROWTH FUND**) No. Date

Bank

Branch

INVESTMENT PLAN (PLEASE 3)	
DIVIDEND	
Payout	<input type="checkbox"/>
Reinvestment	<input type="checkbox"/>
GROWTH	<input type="checkbox"/>

BOB
BOB BALANCE FUND
Open-ended Balance Scheme

Amount in Figures (Rs.) in Words

..... Cheque/Draft (drawn in

the name of **BOB BALANCE FUND**) No. Date

Bank

Branch

INVESTMENT PLAN (PLEASE 3)	
DIVIDEND	
Payout	<input type="checkbox"/>
Reinvestment	<input type="checkbox"/>
GROWTH	<input type="checkbox"/>

Seperate Cheque/Draft should be provided for investment in each Scheme / Plan.

NOMINATION	
Name of the Nominee	Name of the Guadian
	(if the Nominee is minor)
Relationship	Address
<p>I/We hereby nominate the above person to receive the amounts to my/our credit in the event of my/our death. Payment to the nominee of the redemption amounts shall discharge the Mutual Fund of all liability towards the estate of the deceased Unit holder(s) and his/her/their successor(s)/legal heir(s).</p>	

PAYMENT OF DIVIDEND THROUGH ELECTRONIC CLEARING SERVICE (ECS)	
Investors may choose to receive dividends in their bank account through the Electronic Clearing Services (ECS)	
I/We authorise BOB MUTUAL FUND to credit my/our dividend through ECS. (Please tick) <input type="checkbox"/>	
The 9- digit MICR Code number of my/our Bank & Branch is as under :	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	(The 9 digit code appears on your cheque next to the cheque number)

SYSTEMATIC INVESTMENT PLAN (SIP) / SYSTEMATIC WITHDRAWL PLAN (SWP)	
Do you want a SIP/SWP enrolment form mailed to you ? (Please tick) <input type="checkbox"/>	

DECLARATION AND SIGNATURE (S)	
<p>To,</p> <p>The Board of Trustees,</p> <p>BOB MUTAL FUND</p> <p>I/We have read and understood the contents of the Offer Document of the Scheme(s) of BOB Mutual Fund.I/ We hereby apply to the Trustees of BOB Mutual Fund for Units of BOB Gilt Fund / BOB Income Fund as indicated above and agree to abide by the terms, conditions, rules and regulations of the relevant Scheme(s).</p> <p>* I/We confirm that I am/We are Non-Resident of India Nationality/Origin and I/We hereby confirm that the funds for subscription have been remitted from abroad through approved banking channels from my/our Non-Resident External / Ordinary Account / FCNR / NRSR Account.</p> <p>* Applicable to NRIs only.</p>	First/Sole Applicant
	Second Applicant
	Third Applicant

SCHEME NAME	BOB GROWTH FUND	BOB BALANCE FUND
Cheque / D.D. No.		
Dated		
Drawn on (Name of Bank and Branch)		
Amount in Rupees		

BOB MUTUAL FUND

INSTRUCTIONS ON HOW TO APPLY

- a) Application forms for investors will be available at specified branches of Bank of Baroda/Investor Service Centres and the office of BOB Asset Management Company Ltd.
- b) Application forms must be completed in full in Block letters in English and may be signed in English or in any Indian language. In case of thumb impression, it must be attested either by a Magistrate or a Notary under his official seal.
- c) Applications should be submitted to any of the designated Investor Service Centres or Collecting Bankers designated branches or office of BOBAMC, duly accompanied by the subscription amount payable by cheques/drafts (for Minimum Rs. 3,000 and in multiples of Rs. 1000 thereof) drawn locally on any bank which is member of the Bankers clearing house located at the place where the application is submitted and should be made payable to "Scheme Name" and crossed "A/c Payee only". Stockinvests/outstation cheques/outstation drafts shall not be accepted.
- d) Applicants located at a place where there is no designated Investor Service Centre or designated Branch of the Collecting Bankers to the Offer, may send their applications accompanied with separate bank drafts, payable at Mumbai, in favour of "Scheme Name" and crossed "A/c Payee Only" to the office of BOBAMC at 105, Maker Chambers III, 10th floor, Nariman Point, Mumbai 400 021
- e) Investors should indicate their preference of Growth or Dividend options in the application forms. If no indication is given in the application forms the investment will be deemed to be for the Growth option. If both the options are selected, applications must be accompanied by two separate cheques.
- f) All cheques and bank drafts accompanying the application form should contain the application form number on its reverse. To prevent fraudulent encashment of dividend/ redemption/refund cheques, it is mandatory for applicants to fill in the details of the applicant's Bank Account in the space provided in the application form. Investors are requested to preserve the acknowledgement slip given by the Collecting Bank/Investor Service Centre.
- g) In case of NRIs and OCBs payments maybe made by Indian Rupee drafts purchased abroad or by cheque drawn on NRE Accounts maintained by the banks authorised to deal in foreign exchange in India. In case of payment made by way of demand drafts, the Demand Draft should be accompanied by a Bankers certificate confirming that the funds have been utilised from NRE account. All cheques/drafts should be drawn in favour of "Scheme name" and crossed "A/c Payee only" and must be payable at par at Mumbai.
- h) NRIs/OCBs investing on a non-repatriable basis may do so by issuing cheques/demand drafts drawn on Non-Resident Ordinary (NRO) accounts.
- i) Foreign Institutional Investors shall pay their subscription by direct remittance from abroad or out of their special non resident Rupee account maintained with a designated bank in India.
- j) OCBs desiring to invest should furnish a certificate (in origin) from overseas auditors as per the format provided by RBI. Allotment of units to OCBs is subject to specific approval of RBI.
- k) Application forms duly completed in all respect must be lodged at the designated Investor Service Centre or designated branch of the collecting bankers to the Offer.
- l) Applicants are requested to note the following points before submitting application to any of the collection centres.
 - (a) Separate cheques/demand drafts should accompany each application form
 - (b) Stockinvests/Outstation cheques/Post dated cheques/Money orders/Postal orders shall not be accepted and such application will not be considered for allotment
- m) Cheques once returned shall not be represented and the accompanying applications shall not be considered for allotment.
- n) If an application is for units of the value of Rs. 50,000 or more, then the PAN/GIR number and IT Circle/Ward/District of the sole/first applicant should be mentioned.
- o) In case any application is found to be incomplete, the same shall be liable to be rejected and refund of such application money will be made as soon as possible without any interest whatsoever after compliance of requisite operational and procedural formalities.
- p) Where an application is rejected in part or in full, application money will accordingly be refunded to the applicant. No interest will be paid on the amount so refunded. Letters of regret together with refund cheques/orders if any will be despatched by post. Refund will be made by cheques/pay orders.
- q) All communications and payments shall be made only to the sole/first applicant or to the Karta in case of HUF or to the parent or Guardian as the case maybe in respect of minors.

Important Note:

1. Please read the terms and conditions of the Offer Document before filling the application. It must be clearly understood that all the applicants are deemed to have accepted the terms subject to which this offer is being made and bind themselves to terms thereof upon signing the application form and tendering payment.
2. The right to accept or reject any application in whole or in part lies with the BOB AMC/Trustees.
3. Investors are requested to read the instructions contained in the Application Form carefully, before submitting the same.

COLLECTION CENTRES FOR INITIAL OFFER

BANK OF BARODA

AHMEDABAD Ashram Road, Maninagar, **BANGALORE** Malleshwaram, John Nagar, **BARODA** Alkapuri, CBB-Baroda, **BHUBANESHWAR** Bhubaneswar (Main), **CHANDIGARH** - Sector 22 B, Sector 17B, **CHENNAI** - Ambattur, Mount Road, K.K. Nagar, M.R.C. Nagar, St. Thomas Mount, **COCHIN** Ernakulam (Main), **COIMBATORE** Coimbatore (Main), **DELHI** - Kirti Nagar, Vasant Vihar, K.G. Marg, Mayur Vihar, Phase III, NRI Branch, Shakarpur, Shakti Nagar, Janakpuri, Dist. Centre, Parliament Street, Ashok Vihar, Punjabi Bagh, Vishakha Enclave, Paharganj, **GOA** - Panaji, **HARYANA** Sonapat, **HYDERABAD** Khairatabad, **INDORE** Sitlamata, Siyagunj, **JAIPUR** Jaipur (Main), **KANPUR** Kanpur (Main), **KOLKATA** India Exchange, **LUCKNOW** Aligunj, Chowk Branch, Hazaratgunj, **LUDHIANA** Clock Tower, **MANGALORE** Hampankatta, **MUMBAI** - Nariman Point, Churchgate, Colaba, Cuffe Parade, MMO, SIR P M Road, Opera House, Andheri (W), Chakala, Kandivali, Borivli (W), Nepeansea Road, Tardeo, BKC, Santacruz (W), Vile Parle (W), Thane (W), Ghatkopar (E), Chandavarkar (Matunga), Shivaji Park, Chembur, Dombivli (East), **NAGPUR** Dharampeth, **PATNA** Patna (Main) **PUNE** Laxmi Road, **SURAT** Parsi Sheri, Bhagatalav, **VISHAKAPATNAM** Vishakhapatnam (Main).

HDFC BANK

AHMEDABAD - Navrangpura, **Bangalore** - Kasturba Road, **BARODA** - R C Dutt Road, **CHANDIGARH** - Sector 35 B, **CHENNAI** - Anna Salai, **COCHIN** - Ernakulam, **COIMBATORE** - Avanashi Road, **DELHI** - Kasturba Gandhi Marg, **GOA** - Margao, **HYDERABAD** - Lakdikapul, **JAIPUR** - Ashok Marg, **KOLKATA** - Sarat Bose Road, **LUCKNOW** - Hazaratganj, **MUMBAI** - Fort, Mumbai, **PUNE** - Law College Road, **SURAT** - Athwa Lines.

KARVY CONSULTANTS LIMITED

Ahmedabad - 201-203, Shail Building, Opp. Madhusudan House, Near Navrangpura, Te. Exchange, Off C G Rd, Ahmedabad - 380 006. Tel. No. : 079-6402967 (D) 079-6420422 /6400527/8, **Bangalore** T K N Complex, No.51/2, Vanivilas Road, Opp. National College, Basavanagudi, Bangalore - 560 004. Tel. No. :080-6525024 (D) / 6621184/92, **Baroda** Sharat Apartment, Ground Floor, Opp. Hotel Rama Inn, Near Hotel Surya Sayajigunj, Baroda - 390 005. Tel. No. : 0265-2361514/2225168-69 **Bhubhaneswar** Janpath Towers, II Flr. Room No.11 & 1, Ashok Nagar Unit II, Bhubhaneswar - 751 009 Tel. No. : 0674-2539287 / 2539387, **Cochin/Kochi** - G 39, Panampally Nagar, Cochin Pin - 682 036 Tel. No. :0484-2316406 / 2310884 / 2322152, **Coimbatore** Snv Chambers, 482/483, Street, Opp: Power House, Cross Cut Road, Coimbatore - 641 012.Tel. No. 0422 - 2237501/ 2 / 3 / 4 / 5 / 6, **Hyderabad** 21, Road No.4 Street No.1, Banjara Hills, Hyderabad - 500034 Tel. No. : 040-23312454 / 23320751 / 2752, **Jaipur** 108-110, First Floor, Anukampa Mansion II, Opp. Raymond Showroom, Mi Road, Jaipur - 302 001. Tel. No. : 0141-2363321 / 2375039, **Kanpur** 15/46 Civil Lines, Opp: Muir Mill Kanpur - 208001. Tel. No. : 0512 - 2558317, **Kolkata** - 2nd Floor, 19 R.n.mukherjee Road, Opp. Icici Bank, Rasoi Court (Nearest Landmark), Kolkata 700 001. Tel: (033) 22437863-68, **Lucknow** 94, Mahatma Gandhi Marg, (Opp. Governor House), Hazratganj, Lucknow Tel. No. : 0522-2236828(d), 2236819, **Mangalore** Mahendra Arcade, Kadiyal Bail, Tel. No. : 0824-492302/496352, **Mumbai** 16-22, Bake House, Ground Flr, Maharashtra Chamber Of Commerce Lane, Opp. Msc Bank, Fort, Mumbai - 400 023. Tel. No. : 56341967(d), 56381746 To 50 (B), **New Delhi** 105-108, Arunachal Building 19, Barakhamba Road, Connuaght Place, New Delhi - 110 001. Tel. No. : 011-23737194 (D) / 23730824/842 (B), **Pune** 1202/10, Vishwas Bunglow, Off Ghole Road, Shivajinagar, Pune - 411 004, Tel. No. : 020-5530204-05, 5532955(d), 5533291 **Surat** M/7, Empire State Building ,Ring Road, Near Udhana Darwaja, Surat - 395 002 Tel.No.: 0261-2357356 / 2369634, **Visakhapatnam** D.no.47-14-4, Ist Floor, Eswar Paradise, Dwaraka Nagar Main Road, Visakhapatnam - 530 016 Tel. No. : 0891-2752915 To 18 / 2752872 / 2595338.